

**NIPPERSINK PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING
March 8, 2016**

CALL TO ORDER

The Regular Meeting of the Nippersink Public Library District Board of Trustees at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:00 P.M. by President Sandra Peterson.

PRESENT

Trustees Adrienne Adams, Jennifer Brunswick, Michelle Carter, Robert Johnston, Michelle Jordan, Sandra Peterson and Library Director Cynthia Cole were present. Trustee Susan Sucher was absent.

RECOGNITION OF SECRETARY

Trustee Jordan was recognized as Secretary. Director Cole volunteered to act as Recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE – None

ADDITIONS – None.

MINUTES

A. February 9, 2016 Regular Meeting Minutes

MOTION was made by Trustee Adams, seconded by Trustee Jordan, to approve the February 9, 2016 Regular Meeting Minutes.

Voice Vote: Ayes: Adams, Brunswick, Johnston, Jordan, Peterson

Abstain: Carter

MOTION CARRIED.

CORRESPONDENCE AND ANNOUNCEMENTS - None

TREASURER'S REPORT

A. Warrant #9

Warrant #9 in the amount of \$10,761.15 was reviewed for payment.

MOTION was made by Trustee Johnston, seconded by Trustee Carter, to approve Warrant #9.

Roll Call Vote: Ayes: Adams, Brunswick, Carter, Johnston, Jordan, Peterson

Nays: None

MOTION CARRIED.

B. REVIEW MONTHLY BUDGET REPORT

Director Cole advised that we are approximately \$33,000 under budget for the month ending February 29, even with the façade repair payments that have currently been made.

LIBRARY DIRECTOR'S REPORT

Director Cole reviewed the instructions for filing of Economic Interest Statements. The instructions have changed several times in efforts to automate the process. Director Cole advised that it is now the responsibility of each trustee to log on to the clerk's website and file their statement electronically. Two copies of the filing receipt should be saved, one for the trustee and one to give to Director Cole for our files. The deadline for filing remains May 1. If anyone is having difficulty logging onto the website or completing the form, they should contact the clerk's office directly.

COMMITTEE REPORTS –

A. Community Communication Consortium Meeting – March 7, 2016

President Peterson provided an overview of the meeting which was held the previous evening at the library. Much of the discussion focused on the Village of Spring Grove Economic Incentive Program and budgetary concerns of the various taxing bodies. The next meeting has been scheduled for September.

NEW BUSINESS

A. Review and Approve Policy 618 Social Media Policy

Director Cole reviewed the draft of the policy and the necessary components of a social media policy. Discussion ensued specifically regarding removing inappropriate comments and recordkeeping requirements. Director Cole advised that comments would generally not be removed unless they were egregious in nature or violated a federal, state or local law. Generally, comments will not be removed but will aggregate as time goes on. If a comment is removed, a copy of the comment and reason for removal would be maintained by the library director. This action would satisfy recordkeeping requirements for the Local Records Act and FOIA.

MOTION was made by Trustee Carter, seconded by Trustee Brunswick, to approve Policy 618 Social Media Policy.

Voice Vote: All in Favor

MOTION CARRIED.

UNFINISHED BUSINESS – None.

AUDIENCE COMMENTS – None

ADJOURN

There being no further business, President Peterson declared the meeting adjourned at 7:34 PM.

Respectfully submitted by Cynthia Cole,

Michelle Jordan, Secretary