

**NIPPERSINK PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING
May 10, 2016**

CALL TO ORDER

The Regular Meeting of the Nippersink Public Library District Board of Trustees at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:00 P.M. by President Sandra Peterson.

PRESENT

Trustees Adrienne Adams, Jennifer Brunswick, Robert Johnston, Michelle Jordan, Sandra Peterson, Susan Sucher and Library Director Cynthia Cole were present. Trustee Michelle Carter was absent.

RECOGNITION OF SECRETARY

Trustee Jordan was recognized as Secretary. Director Cole volunteered to act as Recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE – None

ADDITIONS – None.

MINUTES

A. April 12, 2016 Regular Meeting Minutes

MOTION was made by Trustee Adams, seconded by Trustee Jordan, to approve the April 12, 2016 Regular Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED.

CORRESPONDENCE AND ANNOUNCEMENTS

A. R/SG Chamber Events: Spring Golf Outing is scheduled for Friday, May 20 at Fox Lake Golf Course; Trustee Johnston will attend.

TREASURER'S REPORT

A. Warrant #11

Warrant #11 in the amount of \$13,281.50 was reviewed for payment.

MOTION was made by Trustee Jordan, seconded by Trustee Sucher, to approve Warrant #11.

**Roll Call Vote: Ayes: Adams, Brunswick, Johnston, Jordan, Peterson, Sucher
Nays: None**

MOTION CARRIED.

B. REVIEW MONTHLY BUDGET REPORT

Director Cole advised that we are approximately \$52,000 under budget for the month ending April 30 and we are on track to meet our savings goal for FY16, barring any unforeseen expenses.

LIBRARY DIRECTOR'S REPORT

Director Cole reminded everyone that our 2016 Summer Reading Program, "Read for the Win" will kick-off on Saturday, June 4. The staff have done a wonderful job putting the program together and their efforts are to be commended.

COMMITTEE REPORTS – None

NEW BUSINESS

A. Approve Resolution 2016-5-1 Authorizing Execution of Intergovernmental Agreement with the Village of Spring Grove for Economic Incentive Abatements

Consensus was reached at the April 12 meeting to enter into an intergovernmental agreement with the Village of Spring Grove, pending an appropriate resolution.

MOTION was made by Trustee Johnston, seconded by Trustee Sucher, to approve Resolution 2016-5-A Authorizing Execution of Intergovernmental Agreement with the Village of Spring Grove for Economic Incentive Abatements.

**Roll Call Vote: Ayes: Adams, Brunswick, Johnston, Jordan, Peterson, Sucher
Nays: None**

MOTION CARRIED.

B. Review 2015 Tax Extension

Director Cole reviewed the 2015 Tax Extension and provided a summary of our tax extension history going back to 2002. The tax extension reflects an increase in property tax revenue of \$8,723 or 1.39%. While this is the smallest increase in revenue to date, there is some good news overall. The EAV increased by approximately \$6.5M, the first increase since 2009, and new property was up slightly over the past two years. Director Cole also advised that, barring a property tax freeze, our 2016 Tax Extension would probably be similar to 2015 due to a CPI of .07 for the 2016 Tax Year.

C. Review FY17 Preliminary Working Budget

Director Cole reviewed the FY17 preliminary working budget. While we should receive an increase in property tax revenue, other revenue lines are flat or down over FY16. The Per Capita Grant was reduced by 40% and grant funding for FY17 is uncertain due to the state budget impasse. Overall, expenses are flat over FY16. Director Cole has requested a 1.5% COLA adjustment for staff, but total staffing costs will remain flat over FY16. At this juncture, the state is still trying to pass a FY17 budget and if they do there may be outcomes that could impact the budget.

D. Approve Engberg Proposal for Parking Lot Improvement Project

The Parking Lot Improvement Project is scheduled for late summer/early fall and is part of our Capital Repairs Plan. The actual cost for the project should come in at approximately \$80K and professional services at \$34.1K. The professional services fees includes civil engineering surveys required by the county at a cost of \$2,600 and lighting evaluation and recommendations of \$2,500.

MOTION was made by Trustee Johnston, seconded by Trustee Adams, to approve the Engberg Proposal for the Parking Lot Improvement Project.

**Roll Call Vote: Ayes: Adams, Brunswick, Johnston, Jordan, Peterson, Sucher
Nays: None**

MOTION CARRIED.

UNFINISHED BUSINESS – None.

AUDIENCE COMMENTS – None

ADJOURN

There being no further business, President Peterson declared the meeting adjourned at 7:50 PM.

Respectfully submitted by Cynthia Cole,

Michelle Jordan, Secretary