

**NIPPERSINK PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING
July 12, 2016**

CALL TO ORDER

The Regular Meeting of the Nippersink Public Library District Board of Trustees at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:00 P.M. by President Sandra Peterson.

PRESENT

Trustees Adrienne Adams, Jennifer Brunswick, Michelle Carter, Robert Johnston, Sandra Peterson, Susan Sucher and Library Director Cynthia Cole were present. Trustee Michelle Jordan was absent.

RECOGNITION OF SECRETARY

Trustee Adams agreed to be recognized as Acting Secretary in the absence of Trustee Jordan. Director Cole volunteered to act as Recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE – None

ADDITIONS – None

MINUTES

A. June 14, 2016 Regular Meeting Minutes

MOTION was made by Trustee Johnston, seconded by Trustee Brunswick, to approve the June 14, 2016 Regular Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED.

B. June 27, 2016 Special Meeting Minutes

MOTION was made by Trustee Adams, seconded by Trustee Carter, to approve the June 27 Special Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED

CORRESPONDENCE AND ANNOUNCEMENTS

A. R/SG Chamber: The 11th Annual Charity Auto Show is scheduled for Sunday, July 24 from 10AM to 2PM at Scot Forge. Everyone is invited to attend.

B. ILA 2016 Conference: The 2016 Conference is being held at the Donald E. Stephens Convention Center in Rosemont, October 18-20. Trustee Day is scheduled for Thursday, October 20. Early Bird Registration is through early September. Anyone wishing to attend should advise Director Cole.

TREASURER'S REPORT

A. Warrant #1

Warrant #1 in the amount of \$70,759.94 was reviewed for payment.

MOTION was made by Trustee Adams, seconded by Trustee Johnston, to approve Warrant #1.

**Roll Call Vote: Ayes: Adams, Brunswick, Carter, Johnston, Peterson, Sucher
Nays: None**

MOTION CARRIED.

B. REVIEW MONTHLY BUDGET REPORT

Director Cole advised that we achieved our FY16 savings goal of \$59,081. She further advised that we probably saved an additional \$10-15K, but this is a pre-audit figure. When the audit is conducted we will have an exact number, but she believes our savings for FY16 will be somewhat higher than budgeted.

LIBRARY DIRECTOR'S REPORT

Director Cole advised that in regard to the Parking Lot Maintenance Project, the Advertisement for Bids was published in the Northwest Herald on July 1. The bid opening is scheduled for August 2 and Shaun Kelly of Engberg Anderson will be at the August 9 meeting to review the bids and make a formal recommendation.

COMMITTEE REPORTS –

A. Village of Spring Grove Impact Fee Meeting

President Peterson and Director Cole attended a meeting convened by the Village of Spring to discuss the suspension of impact fee payments to the taxing bodies. The Village provided a list of housing starts within the last several years, and noted three new housing starts since the suspension of impact fees. While there was general discussion regarding the effectiveness of the suspension, the Village of Spring Grove Finance Committee recommended another one-year suspension. The suspension will be reviewed again in June of 2017.

B. Articles: Trustee Sucher provided an article that appeared in Forbes and suggested that the suburbs are still doing well, although Millennials are buying homes later than previous generations largely due to lifestyle choices and financial concerns. Director Cole also provided an article that was authored by Pew and discussed the stress aging baby-boomers will place on the suburbs as they age in place and require resources that are essentially unavailable in most suburban areas.

NEW BUSINESS

A. Approve Ordinance 2016-7-1 Building and Maintenance Levy

Director Cole advised that we pass this levy every year in order to capture an additional .02% in property tax revenue for building and maintenance purpose. Director Cole calculated the levy at \$65K based on a 9% overall increase in the EAV. The trustees may get inquiries as to why we are passing an additional tax levy. We need to remind taxpayers that this tax is levied annually and it is absolutely essential to maintaining the facility; loss of this revenue would impact services, including staffing, hours of services, etc.

MOTION was made by Trustee Carter, seconded by Trustee Adams, to approve Ordinance 2016-7-1 Building and Maintenance Levy.

**Roll Call Vote: Ayes: Adams, Carter, Brunswick, Johnston, Peterson, Sucher
Nays: None**

MOTION CARRIED.

B. Review Closed Session Minutes

Director Cole advised that we are required to review closed session minutes twice a year and determine whether any or all minutes will remain closed.

MOTION was made by Trustee Sucher, seconded by Trustee Johnston, to keep all closed session minutes closed.

Voice Vote: All in Favor

MOTION CARRIED

C. Designate Trustees to Conduct FY16 Secretary's Audit

Director Cole advised that the Secretary's Audit must be conducted every year as part of the annual report submission to the Illinois State Library. The deadline for submission is August 31. Trustees Johnston and Brunswick agreed to complete the audit.

UNFINISHED BUSINESS – None

AUDIENCE COMMENTS – None

ADJOURN

There being no further business, President Peterson declared the meeting adjourned at 7:35 PM.

Respectfully submitted by Cynthia Cole,

Adrienne M. Adams, Acting Secretary