

**NIPPERSINK PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING
February 14, 2017**

CALL TO ORDER

The Regular Meeting of the Nippersink Public Library District Board of Trustees at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:00 P.M. by President Sandra Peterson.

PRESENT

Trustees Adrienne Adams, Jennifer Brunswick, Robert Johnston, Michelle Jordan, Sandra Peterson and Library Director Cynthia Cole were present. Trustees Michelle Carter and Susan Sucher were absent.

RECOGNITION OF SECRETARY

Trustee Jordan was recognized as Secretary. Director Cole volunteered to act as Recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE – None

ADDITIONS – None

MINUTES

A. Approve January 10, 2017 Regular Meeting Minutes

MOTION was made by Trustee Adams, seconded by Trustee Jordan, to approve the January 10, 2017 Regular Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED

CORRESPONDENCE AND ANNOUNCEMENTS

A.

TREASURER'S REPORT

A. Approve Warrant #8

Warrant #8 in the amount of \$17,583.16 was reviewed for payment.

MOTION was made by Trustee Johnston, seconded by Trustee Adams, to approve Warrant #8.

Roll Call Vote: Ayes: Adams, Brunswick, Johnston, Jordan, Peterson

Nays: None

MOTION CARRIED.

B. REVIEW MONTHLY BUDGET REPORT

Director Cole advised that we are approximately \$33,000 under budget for the month ended January 31, after the costs for the parking lot project have been pulled out.

LIBRARY DIRECTOR'S REPORT

Director Cole reminded the trustees that the Chamber Expo is scheduled for Saturday, March 4 from 9 AM to 3 PM at Richmond Burton High School. Trustees Adams, Johnston, Jordan and Sucher have signed up to work the booth. If anyone is unable to work their shift, please let Director Cole know as soon as possible.

COMMITTEE REPORTS – None

NEW BUSINESS

A. Review 2016 Circulation Statistics

Director Cole provided a summary of the statistics. Circulation increased by 2.9% over 2015, and we probably would have seen a bigger increase if we hadn't been closed for a week in October for the parking lot repair. However, while the increase is positive, we are still facing significant population and demographic challenges. School enrollment continues to decline and current projections show a loss of almost 100 students for School Year 17-18; and enrollment will continue to decline for several more years. We have also lost a number of our senior patrons, many of whom were heavy users. Sadly, some have passed away, others have moved away to be closer to family or into assisted-living or nursing facilities. We will continue to work on improving our collections both physical and digital and our physical space. However, this may still not be enough to combat declining population and enrollment.

We may also face further budgetary challenges if a property tax freeze were to go into effect. While the State doesn't seem to be any closer to approving a budget, most observers think a property tax freeze will be part of any eventual deal on the budget.

UNFINISHED BUSINESS - None

AUDIENCE COMMENTS – None

ADJOURN

There being no further business, President Peterson declared the meeting adjourned at 7:20 PM.

Respectfully submitted by Cynthia Cole,

Michelle Jordan, Secretary