

**NIPPERSINK PUBLIC LIBRARY DISTRICT  
REGULAR BOARD MEETING  
July 11, 2017**

**CALL TO ORDER**

The Regular Meeting of the Nippersink Public Library District Board of Trustees at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:01 P.M. by President Sandra Peterson.

**PRESENT**

Trustees Adrienne Adams, Michelle Carter, Robert Johnston, Drew Knobloch, Sandra Peterson, Sue Rekenhaller and Library Director Cynthia Cole were present. Trustee Susan Sucher was absent.

**RECOGNITION OF SECRETARY**

Trustee Rekenhaller was recognized as Secretary. Director Cole volunteered to act as Recorder.

**RECOGNITION OF MEMBERS OF THE AUDIENCE** – None

**ADDITIONS** – None

**MINUTES**

**A. Approve June 13, 2017 Regular Meeting Minutes**

**MOTION was made by Trustee Knobloch, seconded by Trustee Carter, to approve the June 13, 2017 Regular Meeting Minutes.**

**Voice Vote: All in Favor**

**MOTION CARRIED**

**CORRESPONDENCE AND ANNOUNCEMENTS**

- A. R/SG Chamber: 12<sup>th</sup> Annual Charity Auto Show is scheduled for Sunday, July 30 from 10AM – 2PM at Scot Forge (Intermatic Parking Lot)**
- B. ILA 2017 Conference, Trustee Day is scheduled for Thursday, October 12 at the Tinley Park Convention Center in Tinley Park. Anyone interested in attending should advise Director Cole. Early Bird Registration ends September 12.**
- C. Ron Erdman, former District 157 School Superintendent, sent an e-mail to Trustees Peterson and Adams complimenting them on the grounds and facilities projects that have been undertaken in the last few years. They complimented the library board not only on the attractiveness of the facility, but for the careful planning and use of taxpayer monies.**

**TREASURER'S REPORT**

**A. Approve Warrant #1**

Warrant #1 in the amount of \$17,509.01 was reviewed for payment.

**MOTION was made by Trustee Johnston, seconded by Trustee Rekenhaller, to approve Warrant #1.**

**Roll Call Vote: Ayes: Adams, Carter, Johnston, Knobloch, Peterson, Rekenhaller,  
Nays: None**

**MOTION CARRIED.**

**B. REVIEW MONTHLY BUDGET REPORT**

Director Cole advised that we ended FY17 approximately \$58,000, after the costs for the parking lot project have been pulled out. She further advised that we are on track to meet our savings goal for FY17 and will likely exceed it due to lower than anticipated expenses in some categories.

**LIBRARY DIRECTOR’S REPORT**

All of the items in the Director’s Report are reflected on the agenda.

**COMMITTEE REPORTS**

A. None

**NEW BUSINESS –**

**A. Approve Ordinance 2017-7-1 Building and Maintenance Levy**

Director Cole reviewed the ordinance and advised that this levy is passed every July as part of the larger levy to be passed in November. The levy allows us to assess an additional .02% for building and maintenance purposes. Director Cole further advised that the levy must be published in the Northwest Herald and is subject to a backdoor referendum. Trustees should be prepared to answer questions as to why this levy is necessary for the facility in order to maintain programs and services in other areas. Director Cole reviewed a document showing that Nippersink Library’s portion of the tax bill in Richmond and Burton Townships is just under 2.0%, the lowest percentage of any taxing body.

**MOTION was made by Trustee Adams, seconded by Trustee Carter, to approve Ordinance 2017-7-1 Building and Maintenance Levy.**

**Roll Call Vote: Ayes: Adams, Carter, Johnston, Knobloch, Peterson, Rekenenthaler  
Nays: None**

**MOTION CARRIED.**

**B. Review Closed Session Minutes**

Director Cole advised that Closed Session Minutes must be reviewed twice a year to determine if the minutes shall remain closed. Discussion ensued regarding criteria for keeping minutes closed.

**MOTION was made by Trustee Johnston, seconded by Trustee Carter, to keep all Closed Session Minutes closed.**

**Voice Vote: All in Favor**

**MOTION CARRIED.**

**C. Designate Trustees to Conduct FY17 Secretary’s Audit**

Director Cole advised that as part of the Illinois Public Library Annual Report, we are required to do an audit of the FY17 minutes. The audit requires two trustees to review the minutes for accuracy and completeness. Director Cole advised that we should try and complete the audit in early August as the report is due by August 31. Trustees Knobloch and Carter agreed to conduct the audit.

**UNFINISHED BUSINESS -**

**A. Review and Approve Proposal for Story Hour Room Structural Repair**

Two options for the repair were presented. Option #1 was not recommended by the architect or the structural engineer, but was significantly less expensive at approximately \$1,000. However, Option 1 would require ongoing monitoring and maintenance and might not create an effective water barrier. Option 2 was significantly more expensive at \$9,000 but would offer a long-term, 20 years perhaps, solution and would ensure water was not getting into the structure.

Vigorous discussion ensued regarding the advantages and disadvantages of each solution. While cost was considered as a primary factor, the longevity and effectiveness of the solution was also a concern. General consensus was reached that Option 2 was the better, long-term solution, but it would be advisable to get other quotes and discuss longevity and warranty issues with the architect.

**MOTION was made by Trustee Carter, seconded by Trustee Adams, to accept Option #2 for the Story Hour Room Structural Repair.**

**Roll Call Vote: Ayes: Adams, Carter, Johnston, Peterson, Rekenthaler**

**Nays: None**

**Abstain: Knobloch**

**MOTION CARRIED.**

**B. Discuss Status of Siding Failure**

All parties involved, including Trustees Peterson and Johnston, met with the architect and contractors on June 19 to discuss the failure of the PVC trim pieces. After discussion, the contractors advised that they would like to have the material tested to see if it was in fact a product failure or an issue with paint color or installation. A piece of material was taken the following day to be sent in for testing. We were told we should get the results back by the end of June, but to date we have not heard anything. Director Cole spoke with Shaun Kelly of Engberg Anderson last week, and he advised that they were still testing the paint and should be able to make a determination shortly. As soon as we get that determination, Director Cole will advise Trustees Peterson and Johnston of the results. Depending on the cause of the failure, we will then begin to discuss responsibility and remediation of the problem.

**AUDIENCE COMMENTS** – None

**ADJOURN**

**There being no further business, President Peterson declared the meeting adjourned at 8:16 PM.**

Respectfully submitted by Cynthia Cole,

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Theresa Sue Rekenthaler, Secretary