

**NIPPERSINK PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING
November 14, 2017**

CALL TO ORDER

The Regular Meeting of the Nippersink Public Library District Board of Trustees at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:00 P.M. by President Sandra Peterson.

PRESENT

Trustees Adrienne Adams, Michelle Carter, Robert Johnston, Drew Knobloch, Sandra Peterson, Sue Rekenhaller and Library Director Cynthia Cole were present. Trustee Michelle Jordan was absent.

RECOGNITION OF SECRETARY

Trustee Rekenhaller was recognized as Secretary. Director Cole volunteered to act as Recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE – None

ADDITIONS – Trustee Knobloch would like to discuss a program he attended at the ILA Conference on library service to patrons with dementia under Committee Reports.

MINUTES

A. Approve October 17, 2017 Regular Meeting Minutes

MOTION was made by Trustee Rekenhaller, seconded by Trustee Johnston, to approve the October 17, 2017 Regular Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED

B. Approve October 17, 2017 Closed Session Minutes

MOTION was made by Trustee Carter, seconded by Trustee Adams, to approve the October 17, 2017 Closed Session Minutes.

Voice Vote: All in Favor

MOTION CARRIED

CORRESPONDENCE AND ANNOUNCEMENTS

- A. Richmond/Spring Grove Chamber – Small Business Saturday, November 25
- B. Village of Richmond Christmas of Yesteryear – Fri., Dec. 1 – Sun. Dec. 3; check village website for calendar of events.
- C. Village of Spring Grove, Christmas Tree Lighting, Sat. Dec. 2, 3:30-5:00 PM at Horse Fair Park.

TREASURER’S REPORT

A. Approve Warrant #5

Warrant #5 in the amount of \$18,344.58 was reviewed for payment.

MOTION was made by Trustee Knobloch, seconded by Trustee Carter, to approve Warrant #5.

**Roll Call Vote: Ayes: Adams, Carter, Johnston, Knobloch, Peterson, Rekenhaler
Nays: None**

MOTION CARRIED.

B. Review Monthly Budget Report

Director Cole advised that we are approximately \$5,700 under budget for the month ended October 31, 2017.

LIBRARY DIRECTOR’S REPORT

Director Cole advised that Boller Construction had completed all projects including the siding trim repair and the expansion joint. The carpet was also replaced in the stairwells. The only building project remaining is the improvement of the Youth Services staff space.

COMMITTEE REPORTS

A. View and Discuss Library Safety Video

Tabled until December meeting.

B. View and Discuss Illinois State Library Literacy Services Webpage

Tabled until December meeting.

C. Review of ILA Conference Program – Services to Patrons with Dementia: Trustee Knobloch provided an overview of a program he attended at the ILA Conference on library service to patrons with dementia. He also provided a number of brochures for Director Cole to review.

NEW BUSINESS –

A. Approve Ordinance 17-11-1 Levy and Assessment of Taxes

Director Cole reviewed the Ordinance and advised that we are requesting \$665,000 for the 2017 tax extension which represents a 3.05% increase over the 2016 extension. However, the actual increase in revenue will probably be approximately 2.54% as estimated by the county clerk.

MOTION was made by Trustee Johnston, seconded by Trustee Knobloch, to approve Ordinance 17-11-1 Levy of and Assessment of Taxes.

**Roll Call Vote: Ayes: Adams, Carter, Johnston, Knobloch, Peterson, Rekenhaler
Nays: None**

MOTION CARRIED.

UNFINISHED BUSINESS - None

AUDIENCE COMMENTS – None

ADJOURN

There being no further business, President Peterson declared the meeting adjourned at 7:45 PM.

Respectfully submitted by Cynthia Cole,

Theresa Sue Reenthaler, Secretary