

**NIPPERSINK PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING
February 13, 2018**

CALL TO ORDER

The Regular Meeting of the Nippersink Public Library District Board of Trustees at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:00 P.M. by President Sandra Peterson.

PRESENT

Trustees Adrienne Adams, Michelle Carter, Robert Johnston, Michelle Jordan, Drew Knobloch, Sandra Peterson, Sue Rekenhaller and Library Director Cynthia Cole were present.

RECOGNITION OF SECRETARY

Trustee Rekenhaller was recognized as Secretary. Director Cole volunteered to act as Recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE – None

ADDITIONS – None

MINUTES

A. Approve January 9, 2018 Regular Meeting Minutes

MOTION was made by Trustee Jordan, seconded by Trustee Rekenhaller, to approve the January 9, 2018 Regular Meeting Minutes.

Voice Vote: All in Favor except Trustees Carter and Knobloch who abstained due to the fact that they were not in attendance at the January 9 meeting.

MOTION CARRIED

CORRESPONDENCE AND ANNOUNCEMENTS

A. None

TREASURER'S REPORT

A. Approve Warrant #8

Warrant #8 in the amount of \$20,430.52 was reviewed for payment.

MOTION was made by Trustee Johnston, seconded by Trustee Adams, to approve Warrant #8.

**Roll Call Vote: Ayes: Adams, Carter, Johnston, Jordan, Knobloch, Peterson, Rekenhaller
Nays: None**

MOTION CARRIED.

B. Review Monthly Budget Report

Director Cole advised that we are approximately \$19,000 under budget for the month ended January 31, 2018. However, we are still waiting for the invoice from the expansion joint project. Director Cole will follow up with Shaun Kelly of Engberg Anderson to find out when we may expect the payment request.

LIBRARY DIRECTOR'S REPORT

Director Cole advised that Economic Interest Statements should be e-mailed by the county clerk within the next few days. After submitting the statement, you should receive a confirmation from the clerk. Please keep one copy of the confirmation for yourself and forward another copy to Director Cole.

Director Cole further advised that discussions regarding the dissolution of the NIC Consortium are ongoing. The NIC Directors met with RAILS and PrairieCat staff on February 7 and were informed that the earliest possible migration date would be spring of 2019. This would necessitate a project start date in late summer or early fall with agreements and contracts finalized this summer. Director Cole will provide ongoing progress reports as warranted.

COMMITTEE REPORTS - None

NEW BUSINESS –

A. Review 2017 Circulation Recap

Director Cole provided a review of 2017 circulation activity. She noted 2017 circulation was down 2.9% over 2016, but 2016 circulation had been up 2.9% over 2015; so we are essentially back where we were in 2015. Public computer use was essentially flat over 2016; usage has been consistent for the last three years, averaging approximately 275 sessions per month.

B. Discuss Richmond/Spring Grove Chamber Expo

The Business Expo is being held on Saturday, March 17 from 9AM to 2PM at RBCHS. The library will have a booth as usual and staff are working on gift baskets and giveaways to reflect the St. Patrick's Day Theme. Director Cole circulated a sign-up sheet for trustees to work the booth.

C. Discuss 45th Anniversary Celebration

Director Cole circulated a rough draft of a flyer promoting the Library's 45th Anniversary which will be celebrated during National Library Week. The Open House has been scheduled for Saturday, April 7 at 2 PM. Storyteller Jim May will be on-hand and will sign copies of his new book. Other events have been scheduled throughout the week for children and adults.

UNFINISHED BUSINESS - None

AUDIENCE COMMENTS – None

ADJOURN

There being no further business, President Peterson declared the meeting adjourned at 7:36 PM.

Respectfully submitted by Cynthia Cole,

Theresa Sue Rekenhaller, Secretary