

**NIPPERSINK PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING
May 8, 2018**

CALL TO ORDER

The Regular Meeting of the Nippersink Public Library District Board of Trustees at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:00 P.M. by President Sandra Peterson.

PRESENT

Trustees Adrienne Adams, Michelle Carter, Robert Johnston, Michelle Jordan, Drew Knobloch, Sandra Peterson, Sue Rekenhaller and Library Director Cynthia Cole were present.

RECOGNITION OF SECRETARY

Trustee Rekenhaller was recognized as Secretary. Director Cole volunteered to act as Recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE – None

ADDITIONS – None

MINUTES

A. Approve April 10, 2018 Regular Meeting Minutes

MOTION was made by Trustee Johnston, seconded by Trustee Knobloch to approve the April 10, 2018 Regular Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED

CORRESPONDENCE AND ANNOUNCEMENTS

A. We received a letter from Illinois Secretary of State Jesse White awarding the library a FY18 Per Capita Grant in the amount of \$13,985.00. Director Cole advised that we will probably not receive the grant monies until spring of 2019 as the state is approximately one year behind in paying its bills. We just received the FY17 Per Capita grant in April.

TREASURER'S REPORT

A. Approve Warrant #11

Warrant #11 in the amount of \$14,601.25 was reviewed for payment.

MOTION was made by Trustee Knobloch, seconded by Trustee Carter, to approve Warrant #11.

**Roll Call Vote: Ayes: Adams, Carter, Johnston, Jordan, Knobloch, Peterson, Rekenhaller
Nays: None**

MOTION CARRIED.

B. Review Monthly Budget Report

Director Cole advised that we are approximately \$14,000 under budget for the month ended April 30, 2018.

LIBRARY DIRECTOR’S REPORT

Director Cole advised that the staff is getting ready for the 2018 summer reading program. This year’s theme is “Reading Takes You Everywhere.” The program will kick-off on June 9th with programs and prizes for all age groups.

COMMITTEE REPORTS – None

NEW BUSINESS –

A. Review FY19 Preliminary Working Budget

Director Cole reviewed the preliminary working budget for FY19 and highlighted the primary revenue and expense categories. Revenue should increase by approximately \$22,089 or 3.24% over last year and expenses will increase by \$19,250 or 3.1%. The primary expense increases are in salaries and materials. Director Cole is recommending a 2.5% COLA for all employees to be effective July 1. The budget also assumes savings of \$62,452 or 8.9% of revenue, which will go towards future capital improvement projects.

Trustee Carter expressed an interest in eliminating library fines as this has become a trend in some libraries. Discussion ensued and consensus was reached that it would be difficult to lose this revenue, but it is something we should continue to evaluate.

UNFINISHED BUSINESS - None

AUDIENCE COMMENTS – None

ADJOURN

There being no further business, President Peterson declared the meeting adjourned at 7:43 PM.

Respectfully submitted by Cynthia Cole,

Theresa Sue Rekenhaler, Secretary