

**NIPPERSINK PUBLIC LIBRARY DISTRICT  
REGULAR BOARD MEETING  
August 14, 2018**

**CALL TO ORDER**

The Regular Meeting of the Nippersink Public Library District Board of Trustees at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:02 P.M. by President Sandra Peterson.

**PRESENT**

Trustees Adrienne Adams, Michelle Carter, Robert Johnston, Michelle Jordan, Drew Knobloch, Sandra Peterson, Sue Rekenhaller, and Library Director Cynthia Cole were present.

**RECOGNITION OF SECRETARY**

Trustee Rekenhaller was recognized as Secretary. Director Cole volunteered to act as Recorder.

**RECOGNITION OF MEMBERS OF THE AUDIENCE** – None

**ADDITIONS** – None

**MINUTES**

**A. Approve July 10, 2018 Regular Meeting Minutes**

**MOTION was made by Trustee Johnston, seconded by Trustee Jordan, to approve the July 10, 2018 Regular Meeting Minutes.**

**Voice Vote: All in Favor**

**MOTION CARRIED**

**CORRESPONDENCE AND ANNOUNCEMENTS**

**A. ILA 2018 Conference, Trustee Day, Thursday, October 11, Peoria Convention Center, Peoria, IL**

**B. Thank you letter to Rotary Club for Donation for New Bench in Front of Library**

**TREASURER'S REPORT**

**A. Approve Warrant #2**

Warrant #2 in the amount of \$32,721.76 was reviewed for payment.

**MOTION was made by Trustee Knobloch, seconded by Trustee Rekenhaller, to approve Warrant #2.**

**Roll Call Vote: Ayes: Adams, Carter, Johnston, Jordan, Knobloch, Peterson, Rekenhaller**

**Nays: None**

**MOTION CARRIED.**

**B. REVIEW MONTHLY BUDGET REPORT**

Director Cole advised that we are approximately \$8,000 over budget for the month ending July 31, 2018. However, we completed two significant projects we had budgeted for FY19 including repairing the flashings on the roof and replacing the server.

**LIBRARY DIRECTOR’S REPORT**

The summer reading program wrapped up successfully with our ice cream social on July 28. Circulation was down slightly for the program, but we had twice as many Young Adult patrons participate this year so that was a definite positive. The completion rate was nearly 60%; anything over 50% is generally considered a good result.

**COMMITTEE REPORTS**

**A. None**

**NEW BUSINESS –**

**A. Review Tentative Draft of Ordinance 2018-9-1 Combined Annual Budget and Appropriation Ordinance**

A draft of the referenced ordinance was reviewed. The Public Hearing on the ordinance is scheduled for Tuesday, September 11 at 7:00 PM immediately preceding the regular board meeting. Notice of the Public Hearing was published in the Northwest Herald on August 3, 2018 and a draft of the ordinance was posted in the library a minimum of 30 days prior to the hearing as required by law. Director Cole reminded the trustees that the B&A Ordinance represents our authority to spend money and is always significantly inflated over the working budget.

**UNFINISHED BUSINESS**

**A. Discuss and Approve Addition of Earthquake Insurance Rider**

Director Cole provided correspondence from Nate Gardner of Country Companies confirming that the addition of the Earthquake Insurance Rider would be an additional annual premium of \$425 and that the deductible for a claim would equal 5% of a loss.

**MOTION was made by Trustee Carter, seconded by Trustee Jordan, to approve the addition of the Earthquake Insurance Rider to our insurance policy.**

**Roll Call Vote: Ayes: Adams, Carter, Johnston, Jordan, Peterson, Rekenthaler  
Nays: Knobloch**

**MOTION CARRIED**

**AUDIENCE COMMENTS – None**

**ADJOURN**

**There being no further business, President Peterson declared the meeting adjourned at 7:28 PM.**

Respectfully submitted by Cynthia Cole,

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Theresa Sue Rekenthaler, Secretary