

**NIPPERSINK PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING
July 9, 2019**

CALL TO ORDER

The Regular Meeting of the Nippersink Public Library District Board of Trustees at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:00 P.M. by President Sandy Peterson.

PRESENT

Trustees Adrienne Adams, Brett Bieder, Robert Johnston, Michelle Jordan, Drew Knobloch, Sandy Peterson, Sue Rekenhaller, and Library Director Cynthia Cole were present.

RECOGNITION OF SECRETARY

Trustee Rekenhaller was recognized as Secretary. Director Cole volunteered to act as Recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE – None

ADDITIONS – None

MINUTES

A. Approve June 11, 2019 Regular Meeting Minutes

MOTION was made by Trustee Knobloch, seconded by Trustee Bieder, to approve the June 11, 2019 Regular Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED

CORRESPONDENCE AND ANNOUNCEMENTS –

- A. FLRSG Chamber:** 14th Charity Auto Show; Sun., July 28, 9AM – 2PM, Intermatic Parking Lot
- B. RAILS Trustee Workshop:** Keys to Running More Effective Meetings; Sat. Aug. 10, 9:30-12:30; River Forest Public Library
- C. ILA 2019 Conference, Trustee Day:** Thursday, October 24, Tinley Park Convention Center, Tinley Park, IL
- D. Thank you letter to Mrs. Janice Piesens for \$100 Donation**

TREASURER'S REPORT

A. Approve Warrant #1

Warrant #1 in the amount of \$16,431.33 was reviewed for payment.

MOTION was made by Trustee Jordan, seconded by Trustee Johnston, to approve Warrant #1.

**Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Peterson, Rekenhaller
Nays: None**

MOTION CARRIED.

B. REVIEW MONTHLY BUDGET REPORT

Director Cole advised that we are approximately \$39,000 under budget for the month ending June 30, 2019 and should meet our savings goal for FY19.

LIBRARY DIRECTOR’S REPORT

Director Cole advised that since the migration to PrairieCat we have been having compatibility issues with Pharos, our internet management software. We are evaluating whether or not to renew our contract with Pharos given the decline in public computer use in recent years while also looking at other software options.

COMMITTEE REPORTS

A. None

NEW BUSINESS –

A. Approve Ordinance 2019-7-1 Building and Maintenance Levy

Director Cole reviewed the ordinance and advised that we are required to pass the ordinance in July of each year to capture an additional .02% in property tax revenue for building and maintenance purposes. The ordinance must be published in the Northwest Herald and is subject to a backdoor referendum. Trustees should be prepared to explain these funds are critical in order for us to maintain services and programs in other areas.

MOTION was made by Trustee Knobloch, seconded by Trustee Bieder, to approve Ordinance 2019-7-1 Building and Maintenance Levy.

**Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Peterson, Rekenthaler
Nays: None**

MOTION CARRIED.

B. Review Closed Session Minutes

Closed Session Minutes were reviewed including audio recordings older than 18 months.

MOTION was made by Trustee Adams, seconded by Trustee Rekenthaler, to keep closed session minutes closed.

Voice Vote: All in Favor

MOTION CARRIED.

MOTION was made by Trustee Adams, seconded by Trustee Bieder, to destroy all audio recordings that were more than 18 months old.

Voice Vote: All in Favor

MOTION CARRIED

C. Designate Trustees to Conduct FY19 Secretary’s Audit

Director Cole advised that we need two trustees to conduct the Secretary’s Audit as part of the Illinois Public Library Annual Report due to the State Library by September 1. Trustees Adams and Bieder volunteered to conduct the audit.

UNFINISHED BUSINESS

None – But Trustee Rekenthaler asked if Director Cole had started worked on a succession plan document and Director Cole advised she will have a draft ready for the next meeting.

AUDIENCE COMMENTS – None

ADJOURN

There being no further business, President Peterson declared the meeting adjourned at 7:39 PM.

Respectfully submitted by Cynthia Cole,

Theresa Sue Rekenthaler, Secretary