

**NIPPERSINK PUBLIC LIBRARY DISTRICT  
REGULAR BOARD MEETING  
September 10, 2019**

**CALL TO ORDER**

The Regular Meeting of the Nippersink Public Library District Board of Trustees at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:05 P.M. by Acting President Adrienne Adams.

**PRESENT**

Trustees Adrienne Adams, Brett Bieder, Robert Johnston, Michelle Jordan, Sue Rekenhaller and Library Director Cynthia Cole were present. Trustees Drew Knobloch and Sandra Peterson were absent.

**RECOGNITION OF SECRETARY**

Trustee Rekenhaller was recognized as Secretary. Director Cole volunteered to act as Recorder.

**RECOGNITION OF MEMBERS OF THE AUDIENCE** – None

**ADDITIONS** – None

**MINUTES**

**A. Approve August 13, 2019 Regular Meeting Minutes**

**MOTION was made by Trustee Johnston, seconded by Trustee Bieder, to approve the August 13, 2019 Regular Meeting Minutes.**

**Voice Vote: All in Favor**

**MOTION CARRIED**

**CORRESPONDENCE AND ANNOUNCEMENTS** – None

**A.**

**TREASURER'S REPORT**

**A. Approve Warrant #3**

Warrant #3 in the amount of \$15,410.20 was reviewed for payment.

**MOTION was made by Trustee Johnston, seconded by Trustee Bieder, to approve Warrant #3.**

**Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Rekenhaller  
Nays: None**

**MOTION CARRIED.**

**B. REVIEW MONTHLY BUDGET REPORT**

Director Cole advised that we are approximately \$4,000 over budget for the month ending August 31, 2019, due to the fact that August was a three paycheck month.

**LIBRARY DIRECTOR'S REPORT**

Director Cole provided an estimate from Althoff to replace the exterior light cans with LED fixtures. The estimate was broken down depending on how many cans we want to replace.

Director Cole advised that there are 21 total cans on the exterior of the building, 11 at the front of the building and 10 on the south façade. She suggested we may want to consider just replacing the 11 at the front of the building and not the 10 on the south façade since they are largely decorative and don't provide any necessary lighting. She asked everyone to take time to look at the building at night and see if we can reach a consensus next month on whether we wish to move forward with the project and which and how many lights should be replaced.

### **COMMITTEE REPORTS**

**A. None**

### **NEW BUSINESS –**

#### **A. Approve Ordinance 2019-9-1 Establishing Special Reserve Fund**

As discussed last month, Attorney Bob Smith has drafted the attached ordinance and has recommended that we establish a special reserve fund to give a clearer picture of how money is being saved for capital improvement projects. The Special Reserve Fund language has also been added to the Budget and Appropriation Ordinance.

**MOTION was made by Trustee Bieder, seconded by Trustee Rekenthaler, to approve Ordinance 2019-9-1 Establishing Special Reserve Fund.**

**Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Rekenthaler  
Nays: None**

**MOTION CARRIED.**

### **UNFINISHED BUSINESS –**

#### **A. Approve Ordinance 2019-9-2 Combined Annual Budget and Appropriation Ordinance**

The attached ordinance has been revised by Attorney Smith to include the addition of the Special Reserve Fund language.

**MOTION was made by Trustee Bieder, seconded by Trustee Rekenthaler, to approve Ordinance 2019-9-2 Combined Annual Budget and Appropriation Ordinance.**

**Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Rekenthaler  
Nays: None**

**MOTION CARRIED.**

### **AUDIENCE COMMENTS – None**

### **ADJOURN**

There being no further business, Acting President Adams asked for a motion to adjourn.

**MOTION was made by Trustee Rekenthaler, seconded by Trustee Bieder, to adjourn the meeting.**

**Voice Vote: All in Favor**

**MOTION CARRIED**

**Acting President Adams declared the meeting adjourned at 7:31 PM.**

Respectfully submitted by Cynthia Cole,

---

Theresa Sue Rekenthaler, Secretary