

**NIPPERSINK PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING
January 14, 2020**

CALL TO ORDER

The Regular Meeting of the Nippersink Public Library District Board of Trustees at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:00 P.M. by President Sandra Peterson.

PRESENT

Trustees Adrienne Adams, Brett Bieder, Robert Johnston, Michelle Jordan, Drew Knobloch, Sandra Peterson, Sue Rekenhaller and Library Director Cynthia Cole were present.

RECOGNITION OF SECRETARY

Trustee Rekenhaller was recognized as Secretary. Director Cole volunteered to act as Recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE – Glenn Samuel of Systems Management, Inc. was present to discuss repairs to the HVAC system.

ADDITIONS – None

MINUTES

A. Approve December 10, 2019 Regular Meeting Minutes

MOTION was made by Trustee Bieder, seconded by Trustee Knobloch, to approve the December 10, 2019 Regular Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED

CORRESPONDENCE AND ANNOUNCEMENTS

A. The ILA Trustee Workshop has been scheduled for Saturday, March 14 at the Chicago Marriott Oak Brook. If anyone is interested in attending, please advise Director Cole as soon as possible as we do get a small discount for multiple registrations.

TREASURER'S REPORT

A. Approve Warrant #7

Warrant #7 in the amount of \$54,672.86 was reviewed for payment.

MOTION was made by Trustee Johnston, seconded by Trustee Bieder, to approve Warrant #7.

Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Peterson, Rekenhaller

Nays: None

MOTION CARRIED.

B. REVIEW MONTHLY BUDGET REPORT

Director Cole advised that we are approximately \$3,000 under budget for the month ending December 31, 2019.

LIBRARY DIRECTOR’S REPORT

Director Cole advised that the 2nd floor lighting project is on track to be completed sometime in February.

COMMITTEE REPORTS

A. None

UNFINISHED BUSINESS

A. Review and Approve Proposal to Repair or Replace 2nd Floor Meeting Room HVAC Unit

Glenn Samuel of Systems Management, Inc. presented a proposal to A) replace the existing HVAC Unit or, B) repair the unit by replacing the heat exchanger that has failed. After discussing both options, consensus was reached at this time to repair the unit by replacing the heat exchanger.

MOTION was made by Trustee Johnston, seconded by Trustee Knobloch, to approve the option to repair the unit by replacing the heat exchanger.

**Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Peterson, Rekenthaler
Nays: None**

MOTION CARRIED.

NEW BUSINESS

A. Review Closed Session Minutes

Closed Session Minutes were reviewed.

MOTION was made by Trustee Adams, seconded by Trustee Jordan, to keep the Closed Session minutes closed.

Voice Vote: All in Favor

MOTION CARRIED.

B. Review and Approve Certification of Trustees

Director Cole advised that the Certification of Trustees is required to determine who must complete a Statement of Economic Interest. The county will begin sending e-mails for completion and submission beginning in February. Statements must be completed and submitted by May 1.

MOTION was made by Trustee Johnston, seconded by Trustee Bieder, to approve the Certification of Trustees.

Voice Vote: All in Favor

MOTION CARRIED.

C. Review and Accept FY19 Audit Report

Director Cole reviewed the audit report noting our fund balances. The audit went smoothly and we are in a solid financial position with adequate reserves.

MOTION was made by Trustee Bieder, seconded by Trustee Knobloch, to approve the Accept the FY19 Audit Report.

Voice Vote: All in Favor

MOTION CARRIED.

AUDIENCE COMMENTS – None

ADJOURN

There being no further business, President Peterson declared the meeting adjourned at 7:45 P.M.

Respectfully submitted by Cynthia Cole,

Theresa Sue Rekenhaller, Secretary