

**NIPPERSINK PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
REGULAR MEETING
November 10, 2020**

CALL TO ORDER

The Regular Meeting of the Board of Library Trustees of the Nippersink Public Library District at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:00 P.M. by Vice President Drew Knobloch.

PRESENT

Trustees Adrienne Adams, Brett Bieder, Robert Johnston, Drew Knobloch, Sue Rekenhaller and Library Director Cynthia Cole were present. Trustees Michelle Jordan and Sandra Peterson were absent.

RECOGNITION OF SECRETARY

Trustee Rekenhaller was recognized as Secretary. Director Cole volunteered to act as Recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE - None

ADDITIONS – None

MINUTES

A. Approve October 13, 2020 Regular Meeting Minutes

MOTION was made by Trustee Bieder, seconded by Trustee Rekenhaller, to approve the October 13, 2020 Regular Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED

CORRESPONDENCE AND ANNOUNCEMENTS

A. Letter from Ms. Penny Bryant, Administrative Council Chair, PrairieCat Consortium, regarding IMRF. Director Cole shared a letter from Ms. Bryant indicating that PrairieCat has applied to join IMRF. Because they are not a traditional government body, IMRF has advised that they need to have a guarantor to make required contributions in the event PrairieCat should be dissolved with outstanding pension liabilities. RAILS has agreed to act as the guarantor, however, all members of PrairieCat have been advised that they could be potentially liable for said contributions, if RAILS is unable to meet their duty as guarantor. The letter further advises that we should receive a letter from IMRF supplying more details of the agreement, which we have yet to receive. We will review the IMRF letter as soon as it is available.

TREASURER'S REPORT

A. Review and Approve Warrant #5

Warrant #5 in the amount of \$16,325.14 was reviewed for payment.

MOTION was made by Trustee Johnston, seconded by Trustee Adams, to approve Warrant #5.

Roll Call Vote: Ayes: Adams, Bieder, Johnston, Knobloch, Rekenhaler

Nays: None

MOTION CARRIED

B. REVIEW MONTHLY BUDGET REPORT

Director Cole advised that we are approximately \$2,900 over budget for the month ending October 31, 2020. This is primarily due to the lighting project and several other large expenses, but should even out.

LIBRARY DIRECTOR'S REPORT

Director Cole advised that the FY20 Audit was conducted the week of October 26 and went well. The auditors found no issues or areas of concern.

COMMITTEE REPORTS

A. None

NEW BUSINESS

A. Review 2020 Tax Extension Projection

Director Cole reviewed the 2020 Tax Extension, which is property taxes payable in 2021 and will be used to budget for FY22. Due to a CPI of 2.3% and almost \$2M in new property, the 2020 tax extension should increase by \$19,611, or 2.82%, over the 2019 extension. However, CPI for 2020 has been running significantly lower than last year due to the COVID pandemic so the 2021 extension is likely to be much lower. It is also difficult to determine how COVID might affect new construction.

B. Approve Ordinance 2020-11-1 Levy and Assessment of Taxes

Based on *Resolution 2020-10-A Estimate of Funds Needed* passed last month, the levy has been set at \$725K for all funds. The actual extension will be slightly over \$715K based on the estimate from the county.

MOTION was made by Trustee Bieder, seconded by Trustee Adams, to approve Ordinance 2020-11-1 Levy and Assessment of Taxes.

Roll Call Vote: Ayes: Adams, Bieder, Johnston, Knobloch, Rekenhaler

Nays: None

UNFINISHED BUSINESS -

A. Review Library Phased Reopening Plan

We continue to get hit with COVID primarily through employees who have been exposed and have had to quarantine. While the numbers overall are moving in the wrong direction, we are hoping to expand curbside hours over the next several weeks. However, the state may move to impose more rigid restrictions and we will have to see what that looks like. While some patrons may be disappointed that we are only able to offer curbside, most are happy with the service and grateful they can still get materials.

AUDIENCE COMMENTS – None

ADJOURN

There being no further business, Vice-President Knobloch declared the meeting adjourned at 7:35 P.M.

Respectfully submitted by Cynthia Cole,

Theresa Sue Rekenhaller, Secretary