

**NIPPERSINK PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
REGULAR MEETING
June 8, 2021**

CALL TO ORDER

The Regular Meeting of the Board of Library Trustees of the Nippersink Public Library District at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:02 P.M. by Vice President Drew Knobloch.

PRESENT

Trustees Adrienne Adams, Brett Bieder, Robert Johnston, Michelle Jordan, Drew Knobloch, Sue Rekenhaller and Library Director Cynthia Cole were present. Trustee Sandra Peterson was absent.

RECOGNITION OF SECRETARY

Trustee Rekenhaller was recognized as Secretary. Director Cole volunteered to act as Recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE - None

ADDITIONS – None

MINUTES

A. Approve May 11, 2021 Regular Meeting Minutes

MOTION was made by Trustee Rekenhaller, seconded by Trustee Adams, to approve the May 11, 2021 Regular Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED

CORRESPONDENCE AND ANNOUNCEMENTS -

A. Village of Spring Grove – Reimbursement of Impact Fees beginning 7/1/21

We received a letter from the Village of Spring Grove advising that they would begin reimbursing the library for impact fees beginning July 1, 2021. The reimbursement will be phased in beginning with 25% of the original fee and increasing by 25% per year until we reach the full fee amount by July 1, 2024 or FY25.

TREASURER'S REPORT

A. Review and Approve Warrant #12

Warrant #12 in the amount of \$9,968.59 was reviewed for payment.

MOTION was made by Trustee Johnston, seconded by Trustee Bieder, to approve Warrant #12.

**Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Rekenhaller
Nays: None**

MOTION CARRIED

B. REVIEW MONTHLY BUDGET REPORT

Director Cole advised that we are approximately \$27,000 under budget for the month ending May 31, 2021. We have also started to receive the 2020 tax disbursements.

LIBRARY DIRECTOR’S REPORT

Summer Reading kicked off on June 5 and we are off to a good start and several participants have already won prizes. The program will run through Saturday, July 24.

COMMITTEE REPORTS - None

A.

NEW BUSINESS – None

A. Approve Certification of Trustees

The Certification of Trustees was reviewed reflecting the new terms of office and the designation of officers.

MOTION was made by Trustee Adams, seconded by Trustee Bieder, to approve the Certification of Trustees

Voice Vote: All in Favor

MOTION CARRIED

B. Approve Ordinance 2021-6-1 Setting Meeting Dates

The ordinance was reviewed and Director Cole advised that there were no conflicts for the FY22 meeting schedule.

MOTION was made by Trustee Jordan, seconded by Trustee Johnston, to approve Ordinance 2021-6-1 Setting Meeting Dates.

**Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Rekenthaler
Nays: None**

MOTION CARRIED

C. Approve Resolution 2021-6-A Authorizing Public Library Non-Resident Cards

Director Cole advised that the new rules for Non-Resident Cards still had not been published, so she recommended we continue to offer cards until we have more information from the state.

MOTION was made by Trustee Bieder, seconded by Trustee Johnston, to approve Resolution 2021-6-A Authorizing Public Library Non-Resident Cards

**Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Rekenthaler
Nays: None**

MOTION CARRIED

D. Discuss and Approve Revised Face Covering and Social Distancing Policy

Discussion concerned whether we should continue to ask all visitors to mask upon entering the building or follow the new CDC/IDPH guidelines, requiring that only unvaccinated visitors needed to wear a mask, including children under the age of 12 who are not yet able to be vaccinated. Consensus was reached to continue masking requirements at least for the summer when there will be many more children in the building due to summer reading.

MOTION was made by Trustee Bieder, seconded by Trustee Adams, to maintain the face covering requirement for all visitors entering the building.

Voice Vote: All in Favor

MOTION CARRIED

E. Review FY22 Preliminary Working Budget

Director Cole reviewed the FY22 Preliminary Working Budget. She has transferred some expense from staffing back to facilities and maintenance, but the total revenue and expense lines are the same as the original estimates. Trustee Knobloch suggested we decrease revenue by removing the revenue for sale of library materials since we may not see much revenue from this source. Director Cole will make the adjustment.

MOTION was made by Trustee Johnston, seconded by Trustee Jordan, to approve the FY22 Working Budget.

Voice Vote: All in Favor

MOTION CARRIED

UNFINISHED BUSINESS - None

AUDIENCE COMMENTS – None

ADJOURN

There being no further business, Vice President Knobloch declared the meeting adjourned at 7:51 P.M.

Respectfully submitted by Cynthia Cole,

Theresa Sue Rekenhaller, Secretary