

**NIPPERSINK PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES  
REGULAR MEETING  
September 14, 2021**

**CALL TO ORDER**

The Regular Meeting of the Board of Library Trustees of the Nippersink Public Library District at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:04 P.M. by President Sandra Peterson.

**PRESENT**

Trustees Adrienne Adams, Brett Bieder, Robert Johnston, Michelle Jordan, Drew Knobloch, Sandra Peterson, Sue Rekenhaller and Library Director Cynthia Cole were present.

**RECOGNITION OF SECRETARY**

Trustee Rekenhaller was recognized as Secretary. Director Cole volunteered to act as Recorder.

**RECOGNITION OF MEMBERS OF THE AUDIENCE** - None

**ADDITIONS** – None

**MINUTES**

**A. Approve August 10, 2021 Regular Meeting Minutes**

**MOTION was made by Trustee Knobloch, seconded by Trustee Bieder, to approve the August 10, 2021 Regular Meeting Minutes.**

**Voice Vote: All in Favor**

**MOTION CARRIED**

**CORRESPONDENCE AND ANNOUNCEMENTS** -

**A. Letter from Norman D. Vinton, Office of the State’s Attorney for McHenry County**

Director Cole advised that we received a letter from Attorney Vinton regarding the Retaliation Against Whistleblower Statute; 50 ILCS 105/4/1. This item has been added to the agenda under New Business for discussion and possible action.

**TREASURER’S REPORT**

**A. Review and Approve Warrant #3**

Warrant #3 in the amount of \$25,397.01 was reviewed for payment.

**MOTION was made by Trustee Johnston, seconded by Trustee Bieder, to approve Warrant #3.**

**Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Peterson  
Rekenhaller**

**Nays: None**

**MOTION CARRIED**

**B. REVIEW MONTHLY BUDGET REPORT**

Director Cole advised that we came in approximately \$6,000 under budget for the month ending August 31, 2021. Tax distributions are coming in as anticipated.

## **LIBRARY DIRECTOR'S REPORT**

All items on the agenda are in the Director's Report.

### **COMMITTEE REPORTS -**

**A.** We are once again being required to review Serving Our Public in its entirety for the 2022 Per Capita Grant. Director Cole provided a summary of Chapters 1-4.

### **NEW BUSINESS –**

#### **A. Review and Approve Ordinance 2021-9-1 Combined Annual Budget and Appropriation Ordinance**

Director Cole advised that she had not made any revisions to the ordinance from its tentative form.

**MOTION was made by Trustee Adams, seconded by Trustee Jordan, to approve Ordinance 2021-9-1 Combined Annual Budget and Appropriation Ordinance.**

**Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Peterson  
Rekenthaler**

**Nays: None**

#### **B. Review and Approve Ordinance 2021-9-2 Transferring Funds to the Special Reserve Fund**

While reviewing the B&A Ordinance, Attorney Smith advised that we should also approve a formal ordinance transferring funds to the Special Reserve Fund. He recommended this for reasons of transparency and for financial accounting purposes. The ordinance will continue to be passed annually in conjunction with the Combined Annual Budget and Appropriation Ordinance.

**MOTION was made by Trustee Knobloch, seconded by Trustee Bieder, to approve Ordinance 2021-9-2 Transferring Funds to the Special Reserve Fund.**

**Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Peterson  
Rekenthaler**

**Nays: None**

#### **C. Review and Approve Parking Lot Resurfacing Proposal**

Director Cole presented a proposal from Pavement Solutions Inc. to resurface and stripe the parking lot. The proposal was in the amount of \$3,625.96. Director Cole noted that the proposal was very reasonable and only \$25.96 more than what we paid to have the work done in 2016.

**MOTION was made by Trustee Bieder, seconded by Trustee Knobloch, to approve the proposal from Pavement Solutions for resurfacing the parking lot.**

**Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Peterson  
Rekenthaler**

**Nays: None**

#### **D. Review Guidelines for 50 ILCS 105/4.1 Retaliation Against Whistleblower Statute.**

Director Cole provided a copy of the letter from Attorney Vinton of the Office of the State's Attorney for McHenry County and a memo from Attorney Roger Ritzman to his library clients providing an analysis of the decision that needs to be made regarding the new law. As outlined in Attorney Vinton's letter and the memo from Attorney Roger Ritzman, in order to comply with the statute, government bodies will need to determine to either appoint an "auditing official" or refer complaints to the Office of the State's Attorney. Director Cole discussed the issue with

Attorney Smith and he advised that we not appoint an auditing official and refer any complaints to the Office of the State's Attorney. Attorney Smith further advised that we did not need to take a vote on this item, but merely reach consensus that claims be referred to the Office of the State's Attorney. Upon discussion, consensus was reached not to appoint an auditing official and refer any complaints to the Office of the State's Attorney.

**UNFINISHED BUSINESS** –

**A. Review Building Operations and Indoor Mask Mandate**

Director Cole advised that since the Indoor Mask Mandate went into effect on August 30, the issue of asking visitors to mask is out of our hands for the time being. We have updated all signage to reflect the mandate effective date and the general language of the mandate that visitors age 2 and up must wear a mask when visiting the library regardless of vaccination status. Director Cole also recommended that we maintain current service levels including hours of service, keeping the meeting rooms closed and maintaining the moratorium on in-person programming. Consensus was reached to maintain current service levels.

**AUDIENCE COMMENTS** – None

**ADJOURN**

There being no further business, President Peterson declared the meeting adjourned at 7:36 P.M.

Respectfully submitted by Cynthia Cole,

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Theresa Sue Rekenhaller, Secretary