

**NIPPERSINK PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
REGULAR MEETING
December 14, 2021**

CALL TO ORDER

The Regular Meeting of the Board of Library Trustees of the Nippersink Public Library District at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:00 P.M. by President Sandra Peterson.

PRESENT

Trustees Adrienne Adams, Brett Bieder, Robert Johnston, Michelle Jordan, Drew Knobloch, Sandra Peterson, Sue Rekenhaller and Library Director Cynthia Cole were present.

RECOGNITION OF SECRETARY

Trustee Rekenhaller was recognized as Secretary. Director Cole volunteered to act as Recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE - None

ADDITIONS – None

MINUTES

A. Approve November 9, 2021 Regular Meeting Minutes

MOTION was made by Trustee Johnston, seconded by Trustee Rekenhaller, to approve the November 9, 2021 Regular Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED

CORRESPONDENCE AND ANNOUNCEMENTS - None

TREASURER'S REPORT

A. Review and Approve Warrant #6

Warrant #6 in the amount of \$23,322.23 was reviewed for payment.

MOTION was made by Trustee Bieder, seconded by Trustee Knobloch, to approve Warrant #6.

**Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Peterson,
Rekenhaller**

Nays: None

MOTION CARRIED

B. REVIEW MONTHLY BUDGET REPORT

Director Cole advised that we came in approximately \$29,000 under budget for the month ending November 30, 2021.

LIBRARY DIRECTOR'S REPORT

All items on the agenda are in the Director's Report.

COMMITTEE REPORTS - None

NEW BUSINESS –

A. Review and Accept FY21 Audit

The FY21 Audit report was reviewed. The audit itself went very smoothly and the auditors found no issues or problems. We have a healthy reserve fund which is committed for capital improvement projects.

MOTION was made by Trustee Bieder, seconded by Trustee Adams, to accept the FY 21 Audit.

**Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Peterson,
Rekenthaler**

Nays: None

MOTION CARRIED

B. Review and Approve 2% Mid-Year Salary Increase

Director Cole presented the rationale for a 2% mid-year salary increase for all staff, excluding herself. We are still trying to keep pace with the increase in the Illinois minimum wage as it continues to increase annually. The Illinois minimum wage will increase to \$12.00 per hour effective January 1, 2022.

MOTION was made by Trustee Knobloch, seconded by Trustee Bieder, to approve a mid-year 2% salary increase for all staff with the exception of the library director.

**Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Peterson,
Rekenthaler**

Nays: None

MOTION CARRIED

UNFINISHED BUSINESS –

A. Review Building Operations and Indoor Mask Mandate

The Illinois Indoor Mask Mandate remains in effect and we continue to ask all visitors to comply. Director Cole recommended that we maintain current service levels including hours of operation, keeping the meeting rooms closed and maintaining the moratorium on in-person programming. Consensus was reached to maintain current service levels.

CLOSED SESSION

A. Closed Session – Personnel 5 ILCS 120/2(c)(1)

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

MOTION was made by Trustee Johnston, seconded by Trustee Bieder to go into Closed Session under 5 ILCS 120/2(c)(1)

**Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Peterson,
Rekenthaler**

Nays: None

MOTION CARRIED

Board of Trustees entered into Closed Session at 7:30 PM

Board of Trustees returned to Open Session at 8:44 PM

ACTION TAKEN AFTER CLOSED SESSION – None, however Director Cole was directed to complete several tasks for the next meeting.

AUDIENCE COMMENTS – None

ADJOURN

There being no further business, President Peterson declared the meeting adjourned at 8:45 P.M.

Respectfully submitted by Cynthia Cole,

Theresa Sue Rekenhaller, Secretary