

**NIPPERSINK PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
REGULAR MEETING
April 12, 2022**

CALL TO ORDER

The Regular Meeting of the Board of Library Trustees of the Nippersink Public Library District at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:00 P.M. by President Sandra Peterson.

PRESENT

Trustees Adrienne Adams, Brett Bieder, Robert Johnston, Michelle Jordan, Drew Knobloch, , Sandra Peterson, Sue Rekenhaller and Library Director Cynthia Cole were present.

RECOGNITION OF SECRETARY

Trustee Rekenhaller was recognized as Secretary. Director Cole volunteered to act as Recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE – Rick McCarthy, Principal with Studio GC was at the meeting to discuss the parameters of a potential Needs Assessment to better serve the community.

ADDITIONS – None

MINUTES

A. Approve March 8, 2022 Regular Meeting Minutes

MOTION was made by Trustee Bieder, seconded by Trustee Adams, to approve the March 8, 2022 Regular Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED

CORRESPONDENCE AND ANNOUNCEMENTS - Thank you letter to Art Peterson for his donation of the book "*Attlebridge Letters Home.*" It has been added to the collection and is available to be checked out.

TREASURER'S REPORT

A. Review and Approve Warrant #10

Warrant #10 in the amount of \$17,534.21 was reviewed for payment.

MOTION was made by Trustee Knobloch, seconded by Trustee Bieder, to approve Warrant #10.

Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Peterson, Rekenhaller

Nays: None

MOTION CARRIED

B. REVIEW MONTHLY BUDGET REPORT

Director Cole advised that we came in approximately \$60,000 under budget for the month ending March 31, 2022.

LIBRARY DIRECTOR’S REPORT

Director Cole advised that we still haven’t received any guidance regarding the revised Statement of Economic Interest form. The guidance from the county is to complete the form to the best of your ability, however, the filing deadline is still May 1.

COMMITTEE REPORTS - None

NEW BUSINESS –

A. Review and Approve Revised Policy #321 Public Comment at Library Board Meetings
Policy was revised to reflect all written correspondence would be reviewed by the Library Board President.

MOTION was made by Trustee Bieder, seconded by Trustee Jordan, to approve revised Policy #321 Public Comment at Library Board Meetings.

**Voice Vote: All in Favor – 6 ayes
1 nay**

MOTION CARRIED

B. Needs Assessment Presentation by Rick McCarthy of Studio GC

Rick provided an overview of the Needs Assessment process, and the data that could be collected and used to better serve the community. The process would be two-pronged including a visioning component that would focus on programs and services and a building component that would focus on facilities maintenance, capital improvement projects and space planning. Process will discussed further at the next meeting.

UNFINISHED BUSINESS –

A. Review Building Operations and Indoor Mask Mandate

Consensus was reached to open the Meeting Rooms effective May 2, 2022.

ADDITIONS - None

AUDIENCE COMMENTS – None

ADJOURN

There being no further business, President Peterson declared the meeting adjourned at 7:58 P.M.

Respectfully submitted by Cynthia Cole,

Theresa Sue Rekenhaler, Secretary