

**NIPPERSINK PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES  
REGULAR MEETING  
June 14, 2022**

**CALL TO ORDER**

The Regular Meeting of the Board of Library Trustees of the Nippersink Public Library District at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:02 P.M. by President Sandra Peterson.

**PRESENT**

Trustees Adrienne Adams, Brett Bieder, Drew Knobloch, Sandra Peterson, Sue Rekenhaller and Library Director Cynthia Cole were present. Trustees Robert Johnston and Michelle Jordan were absent.

**RECOGNITION OF SECRETARY**

Trustee Rekenhaller was recognized as Secretary. Director Cole volunteered to act as Recorder.

**RECOGNITION OF MEMBERS OF THE AUDIENCE** - None

**ADDITIONS** – None

**MINUTES**

**A. Approve May 10, 2022 Regular Meeting Minutes**

**MOTION was made by Trustee Knobloch, seconded by Trustee Adams, to approve the May 10, 2022 Regular Meeting Minutes.**

**Voice Vote: All in Favor**

**MOTION CARRIED**

**CORRESPONDENCE AND ANNOUNCEMENTS** -

**A. Correspondence from Blackhawk Bank Announcing Closure of Richmond Branch**

Correspondence was received from Blackhawk Bank announcing that they are closing the Richmond and Island Lake branches effective August 5. All accounts will be transferred to the McHenry branch. Consensus was to pursue other local banking alternatives after we have received all property tax disbursements which are managed through direct deposit.

**TREASURER'S REPORT**

**A. Review and Approve Warrant #12**

Warrant #12 in the amount of \$22,562.84 was reviewed for payment.

**MOTION was made by Trustee Knobloch, seconded by Trustee Bieder, to approve Warrant #12.**

**Roll Call Vote: Ayes: Adams, Bieder, Knobloch, Peterson, Rekenhaller**

**Nays: None**

**MOTION CARRIED**

## **B. REVIEW MONTHLY BUDGET REPORT**

Director Cole advised that we came in approximately \$78,000 under budget for the month ending May 31, 2022.

## **LIBRARY DIRECTOR'S REPORT**

Director Cole reported that we had an incident regarding a minor patron that was upsetting for the staff because of the circumstances. Director Cole discussed the issue with staff and Assistant Director, Kathy Christenson and have reached a general consensus that it is time to consider installing security cameras. Consensus was reached to ask for a proposal from our current security company that handles fire and burglar systems.

## **COMMITTEE REPORTS** - None

## **NEW BUSINESS** –

### **A. Approve Ordinance 2022-6-1 Setting Meeting Dates**

Director Cole presented the referenced ordinance setting the meeting dates for FY23. The only variation from the second Tuesday of the month is the November meeting, which will be held on the third Tuesday, November 15, due to November 8 being an election day and the Large Meeting Room not being available.

**MOTION was made by Trustee Knobloch, seconded by Trustee Bieder, to approve Ordinance 2022-6-1 Setting Meeting Dates.**

**Roll Call Vote: Ayes: Adams, Bieder, Knobloch, Peterson, Rekenhaler  
Nays: None**

**MOTION CARRIED**

### **B. Approve Resolution 2022-6-A Authorizing Public Library Non-Resident Cards**

Director Cole advised that we have sold very few cards in recent years, however, since we are contiguous to areas not served by a public library, we should participate.

**MOTION was made by Trustee Knobloch, seconded by Trustee Bieder, to approve Resolution 2022-6-A Authorizing Public Library Non-Resident Cards.**

**Roll Call Vote: Ayes: Adams, Bieder, Knobloch, Peterson, Rekenhaler  
Nays: None**

**MOTION CARRIED**

## **UNFINISHED BUSINESS** –

### **A. Approve Needs Assessment Proposal**

Consensus was reached that the library should consider conducting the Facility Assessment portion of the proposal, but there were questions on what additional fees might be incurred based on the language in the proposal. Director Cole will seek clarification on those issues and report back next month.

### **B. Approve FY23 Working Budget**

Director Cole advised that she had made the adjustments as discussed at the May meeting which included an increase in Salary Expense for a 2% COLA adjustment for staff, and an increase in Utility Expense as a cushion against increasing utility rates. She also increased the Employee Health Insurance line based on preliminary estimates from our health care consortium that health insurance rates could increase by as much as 15% in 2023.

**MOTION was made by Trustee Bieder, seconded by Trustee Adams, to approve the FY23 Working Budget.**

**Roll Call Vote: Ayes: Adams, Bieder, Knobloch, Peterson, Rekenthaler  
Nays: None**

**MOTION CARRIED**

**ADDITIONS - None**

**AUDIENCE COMMENTS – None**

**ADJOURN**

There being no further business, President Peterson declared the meeting adjourned at 7:48 P.M.

Respectfully submitted by Cynthia Cole,

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Theresa Sue Rekenthaler, Secretary