

**NIPPERSINK PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
REGULAR MEETING
July 12, 2022**

CALL TO ORDER

The Regular Meeting of the Board of Library Trustees of the Nippersink Public Library District at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:00 P.M. by Vice-President Drew Knobloch.

PRESENT

Trustees Adrienne Adams, Brett Bieder, Robert Johnston, Michelle Jordan, Drew Knobloch, Sue Rekenhaller and Library Director Cynthia Cole were present. Trustee Sandra Peterson was absent.

RECOGNITION OF SECRETARY

Trustee Rekenhaller was recognized as Secretary. Director Cole volunteered to act as Recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE - None

ADDITIONS – None

MINUTES

A. Approve June 14, 2022 Regular Meeting Minutes

MOTION was made by Trustee Rekenhaller, seconded by Trustee Adams, to approve the June 14, 2022 Regular Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED

CORRESPONDENCE AND ANNOUNCEMENTS -

A. Per Capita Grant Award Letter

We received a FY22 Per Capita Grant Award in the amount of \$16,347.43, but it is uncertain when the funds will actually be distributed.

TREASURER'S REPORT

A. Review and Approve Warrant #1

Warrant #1 in the amount of \$19,408.32 was reviewed for payment.

MOTION was made by Trustee Johnston, seconded by Trustee Jordan, to approve Warrant #1.

Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Rekenhaller

Nays: None

MOTION CARRIED

B. REVIEW MONTHLY BUDGET REPORT

Director Cole advised that we came in approximately \$90,000 under budget for the month fiscal year ending June 30, 2022. These monies will be transferred into the Special Reserve Fund.

LIBRARY DIRECTOR’S REPORT

Johnson Controls is working on a proposal for the installation of security cameras which we should have for the August meeting.

COMMITTEE REPORTS - None

NEW BUSINESS –

A. Approve Ordinance 2022-7-1 Building and Maintenance Levy

We pass this ordinance every year to levy an additional .02 in property tax revenue for building and maintenance purposes. The ordinance must be published in full within 15 days of passage in a local newspaper and will be filed with the general levy which will be passed in November.

MOTION was made by Trustee Bieder, seconded by Trustee Rekenhaller, to approve Ordinance 2022-7-1 Setting Building and Maintenance Levy.

Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Rekenhaller

Nays: None

MOTION CARRIED

B. Review Closed Session Minutes

We need to do the biannual review of Closed Session Minutes and decide whether or not to keep any or all minutes closed.

MOTION was made by Trustee Johnston, seconded by Trustee Adams, to keep the Closed Session Minutes closed.

Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Rekenhaller

Nays: None

MOTION CARRIED

C. Designate Trustees to Conduct Secretary’s Audit for FY22

Director Cole advised we need two trustees to conduct the audit for the Illinois Public Library Annual Report which is due by September 1. Trustees Jordan and Knobloch volunteered to conduct the audit.

UNFINISHED BUSINESS

A. Review and Approve Needs Assessment Proposal

Discussion ensued regarding the two elements of the proposal, the Visioning and Planning element and the Facilities Assessment. Consensus was reached to approve the Facilities Assessment element at this time and to reconsider the Visioning and Planning element at a later date, potentially after the Facilities Assessment has been completed.

MOTION was made by Trustee Johnston, seconded by Trustee Jordan, to accept the proposal for the Facilities Assessment element at a cost not to exceed \$13,000.00

Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Rekenhaller

Nays: None

MOTION CARRIED

ADDITIONS - None

AUDIENCE COMMENTS – None

ADJOURN

There being no further business, Vice-President Knobloch declared the meeting adjourned at 7:53 P.M.

Respectfully submitted by Cynthia Cole,

Theresa Sue Rekenhaller, Secretary