

**NIPPERSINK PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES  
REGULAR MEETING  
September 13, 2022**

**CALL TO ORDER**

The Regular Meeting of the Board of Library Trustees of the Nippersink Public Library District at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:02 P.M. by Acting President Drew Knobloch.

**PRESENT**

Trustees Brett Bieder, Robert Johnston, Michelle Jordan, Drew Knobloch, Sue Rekenhaller and Library Director Cynthia Cole were present. Trustees Adrienne Adams and Sandra Peterson were absent.

**RECOGNITION OF SECRETARY**

Trustee Rekenhaller was recognized as Secretary. Director Cole volunteered to act as Recorder.

**RECOGNITION OF MEMBERS OF THE AUDIENCE** - None

**ADDITIONS** – None

**MINUTES**

**A. Approve August 9, 2022 Regular Meeting Minutes**

**MOTION was made by Trustee Rekenhaller, seconded by Trustee Bieder, to approve the August 9, 2022 Regular Meeting Minutes.**

**Voice Vote: All in Favor**

**MOTION CARRIED**

**CORRESPONDENCE AND ANNOUNCEMENTS** - None

**TREASURER'S REPORT**

**A. Review and Approve Warrant #3**

Warrant #3 in the amount of \$17,176.813 was reviewed for payment.

**MOTION was made by Trustee Johnston, seconded by Trustee Bieder, to approve Warrant #3.**

**Roll Call Vote: Ayes: Bieder, Johnston, Jordan, Knobloch, Rekenhaller**

**Nays: None**

**MOTION CARRIED**

**B. REVIEW MONTHLY BUDGET REPORT**

Director Cole advised that we came in approximately \$6,000 under budget for the month ending August 31, 2022.

## **LIBRARY DIRECTOR'S REPORT**

All items in the Director's Report are on the agenda, however, she did mention that in-person programming was off to a good start and we had very good attendance numbers although last week was the first week of programming. Hopefully this trend will continue.

## **COMMITTEE REPORTS –**

### **A. Review Chapters 1-4 in Serving Our Public.**

Indicated Chapters were reviewed for FY23 Per Capita Grant.

## **NEW BUSINESS –**

### **A. Approve Ordinance 2022-9-1 Combined Annual Budget and Appropriation Ordinance.**

Director Cole advised that no significant adjustments had been made to the ordinance since the initial review in August.

**MOTION was made by Trustee Bieder, seconded by Trustee Jordan, to approve Ordinance 2022-9-1 Combined Annual Budget and Appropriation Ordinance.**

**Roll Call Vote: Ayes: Bieder, Johnston, Jordan, Knobloch, Rekenthaler  
Nays: None**

**MOTION CARRIED**

### **B. Approve Ordinance 2022-9-2 Transferring Funds to Special Reserve Fund**

This ordinance formally transfers any excess funds from the General Fund to the Special Reserve Fund.

**MOTION was made by Trustee Bieder, seconded by Trustee Rekenthaler, to approve Ordinance 2022-9-2 Transferring Funds to Special Reserve Fund.**

**Roll Call Vote: Ayes: Bieder, Johnston, Jordan, Knobloch, Rekenthaler  
Nays: None**

**MOTION CARRIED**

### **C. Review and Approve Replacement of Fire Alarm Panel**

As previously discussed, Johnson Controls has informed us that our fire alarm panel is obsolete. The panel was installed in 2010 and parts are no longer available for replacement or maintenance issues. It is therefore advisable to replace the panel while it is still functional. The estimate to replace the panel came in at \$24,798. It may come in somewhat lower once sales tax is deducted and permit costs were added which may not be necessary.

**MOTION was made by Trustee Johnston, seconded by Trustee Bieder, to accept the Johnson Controls estimate to replace the fire alarm panel.**

**Roll Call Vote: Ayes: Bieder, Johnston, Jordan, Knobloch, Rekenthaler  
Nays: None**

**MOTION CARRIED**

### **D. Review and Approve Security Camera System Proposal**

Johnson Controls also provided a proposal to add a security camera system to the interior and exterior of the library building. The proposal came in at \$21,769.16 with an annual maintenance fee of \$1,360.85. Discussion ensued regarding the cost and the necessity of such a system. Consensus was reached to explore other more cost-effective options for building security and perhaps revisit this option at a later date.

**UNFINISHED BUSINESS** – None

**ADDITIONS** - None

**AUDIENCE COMMENTS** – None

**ADJOURN**

There being no further business, Acting President Knobloch declared the meeting adjourned at 7:37 P.M.

Respectfully submitted by Cynthia Cole,

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Theresa Sue Rekenhaler, Secretary