

**NIPPERSINK PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
REGULAR MEETING
May 9, 2023**

CALL TO ORDER

The Regular Meeting of the Board of Library Trustees of the Nippersink Public Library District at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:00 P.M. by President Sandra Peterson.

PRESENT

Trustees Adrienne Adams, Brett Bieder, Robert Johnston, Michelle Jordan, Drew Knobloch, Sandra Peterson, Sue Rekenhalter and Library Director Cynthia Cole were present.

RECOGNITION OF SECRETARY

Trustee Rekenhalter was recognized as Secretary. Director Cole volunteered to act as Recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE - None

ADDITIONS – None

MINUTES

A. Approve April 11, 2023 Regular Meeting Minutes

MOTION was made by Trustee Johnston, seconded by Trustee Jordan, to approve the April 11, 2023 Regular Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED

CORRESPONDENCE AND ANNOUNCEMENTS – None

TREASURER'S REPORT

A. Review and Approve Warrant #11

Warrant #11 in the amount of \$17,614.69 was reviewed for payment.

MOTION was made by Trustee Knobloch, seconded by Trustee Bieder, to approve Warrant #11.

Roll Call Vote: Ayes: Adams, Bieder, Johnston, Jordan, Knobloch, Peterson, Rekenhalter

Nays: None

MOTION CARRIED

B. REVIEW MONTHLY BUDGET REPORT

Director Cole advised that we came in approximately \$39,000.00 under budget for the month ending April 30, 2023.

LIBRARY DIRECTOR'S REPORT

Director Cole advised that Rick McCarthy of StudioGC has finalized the Facilities Assessment and we should plan to schedule a special meeting for Rick's presentation. We may be able to

combine his presentation with the first meeting of the Efficiencies Committee which needs to be held by June 10.

COMMITTEE REPORTS – None

NEW BUSINESS –

A. Review 2023 Election Canvass of Results

The Canvass of Results showed that Drew Knobloch and Sue Rekenenthaler have both been reelected to four-year terms. It also showed that we have one trustee vacancy which means we will need to appoint someone to a two-year unexpired term. We will anticipate interviewing for the vacancy at our June 13 meeting and Director Cole will put an announcement in the summer newsletter which will go out before Memorial Day.

B. Oath Of Office

Trustee Adams, in her capacity as a notary public, administered the Oath of Office to Trustees Knobloch and Rekenenthaler.

C. Elect Officers for 2023-2025 Term of Office

The slate of candidates for Officers was presented as discussed at the April 11 meeting. The Officer terms begin May 15, when the new trustee terms begin. Candidates for officers are as follows: President: Drew Knobloch; Vice-President: Brett Bieder; Treasurer: Adrienne Adams; and Secretary, Sue Rekenenthaler.

MOTION was made by Trustee Johnston, seconded by Trustee Rekenenthaler, to approve the Slate of Candidates for Election of Officers as presented.

Voice Vote: All in Favor

MOTION CARRIED

D. Discuss Efficiencies Committee Schedule and Recruitment of Community Members

We are required to hold the first Efficiencies Committee by June 10. A tentative meeting date of Tuesday, June 7 was discussed. Sandra Peterson, whose term as a trustee expires on May 15, has agreed to serve as a Community Member for the committee. Several other possibilities were discussed for the second community seat and Director Cole will reach out to see if any of these individuals are willing to serve.

E. Review Director Search Proposal Submitted by Dieters & Todd.

Director Cole reviewed the proposal and advised that the fee for the entire search process came in at \$15K. Discussion ensued regarding the mechanics of the search and if there was any flexibility in the fee. Director Cole will reach out to Jim and Alex and see if there is any room to negotiate.

Trustee Johnston left the meeting at 7:35 PM

F. Review FY24 Preliminary Working Budget

Director Cole reviewed the budget and justification and the various revenue and expense categories. Director Cole advised that we had most of the numbers for the FY24 budget, and if any adjustments are necessary, we will make them prior to final approval at the June meeting.

UNFINISHED BUSINESS – None

ADDITIONS - None

AUDIENCE COMMENTS – None

ADJOURN

There being no further business, President Peterson declared the meeting adjourned at 7:57 P.M.

Respectfully submitted by Cynthia Cole,

Theresa Sue Rekenthaler, Secretary