

**Nippersink Public Library District
Board of Trustees Special Meeting
June 7, 2023**

Call to Order

The Special Meeting of the Nippersink Public Library District Board of Trustees was called to order at 7:00 PM by President Drew Knobloch. The Special Meeting was called for the purpose of reviewing the Capital Repairs Study undertaken by Studio GC.

Present

Trustees Adrienne Adams, Brett Bieder, Robert Johnston, Michelle Jordan, Drew Knobloch, Sue Rekenhalter, and Library Director Cynthia Cole were present. Rick McCarthy of StudioGC was also present.

Recognition of Secretary

Sue Rekenhalter was recognized as Secretary. Director Cole volunteered to act as Recorder.

Recognition of Members of the Audience – None

New Business

A. Facilities Assessment Presentation

Rick McCarthy discussed the methodology for the assessment, including life cycle analysis and cost replacement estimates. He also reviewed the Excel worksheet that is delivered as part of the assessment. A wide array of data can be extracted from the workbook and it represents a “living” tool for tracking and anticipating facility costs.

Rick also reviewed the areas of greatest concern, including the elevator, HVAC, and roof replacement. Rick discussed some of the timing issues for each project and the need to focus on the next 5-6 years of building projects for budgeting purposes.

Discussion ensued regarding the elevator which constitutes our most immediate challenge and the other work that may be necessary to complete the upgrade and improvements. Director Cole advised the elevator upgrade would be on the agenda for the June meeting.

Rick also advised that our building is larger than most libraries with our service population, while our revenue is lower, and we should perhaps consider working with a financial planner on how to bridge the gap.

Audience Comments – None

Adjourn

There being no further discussion, President Knobloch declared the meeting adjourned at 7:40 PM.

Respectfully submitted by Cynthia Cole,

Theresa Sue Rekenhalter, Secretary