

**NIPPERSINK PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
REGULAR MEETING
June 13, 2023**

CALL TO ORDER

The Regular Meeting of the Board of Library Trustees of the Nippersink Public Library District at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:00 P.M. by President Drew Knobloch.

PRESENT

Trustees Adrienne Adams, Brett Bieder, Michelle Jordan, Drew Knobloch and Library Director Cynthia Cole were present. Trustees Robert Johnston and Sue Rekenhalter were absent

RECOGNITION OF SECRETARY

Trustee Jordan volunteered to serve as Acting Secretary. Director Cole volunteered to act as Recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE - None

ADDITIONS – None

MINUTES

A. Approve May 9, 2023 Regular Meeting Minutes

MOTION was made by Trustee Bieder, seconded by Trustee Jordan, to approve the May 9, 2023 Regular Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED

B. Approve June 7, 2023 Decennial Committee Meeting Minutes

MOTION was made by Trustee Adams, seconded by Trustee Bieder, to approve the June 7, 2023 Decennial Committee Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED

C. Approve June 7, 2023 Special Meeting Minutes

MOTION was made by Trustee Jordan, seconded by Trustee Adams, to approve the June 7, 2023 Special Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED

CORRESPONDENCE AND ANNOUNCEMENTS

We received a letter from the Illinois Secretary of State awarding the library a FY23 Per Capita Grant in the amount of \$16,347.43.

TREASURER'S REPORT

A. Review and Approve Warrant #12

Warrant #12 in the amount of \$31,489.26 was reviewed for payment.

MOTION was made by Trustee Bieder, seconded by Trustee Jordan, to approve Warrant #12.

Roll Call Vote: Ayes: Adams, Bieder, Jordan, Knobloch

Nays: None

MOTION CARRIED

B. REVIEW MONTHLY BUDGET REPORT

Director Cole advised that we came in approximately \$45,000.00 under budget for the month ending May 31, 2023.

LIBRARY DIRECTOR'S REPORT

President Knobloch and Director Cole discussed the meeting they had with the Village of Richmond regarding potential annexation into the Village. The last time the board of trustees considered this proposal was in 2008-09 and the concern was the requirement to hook into municipal sewer and water. This no longer appears to be an issue, and the Village will draft an annexation agreement for our review and consideration.

COMMITTEE REPORTS – None

NEW BUSINESS –

A. Approve Ordinance 2023-6-1 Setting Meeting Dates

Director Cole reviewed the schedule and indicated there were no conflicts and all meetings for FY24 are scheduled on the second Tuesday of the month.

MOTION was made by Trustee Bieder, seconded by Trustee Adams, to approve Ordinance 2023-6-1 Setting Meeting Dates.

Roll Call Vote: Ayes: Adams, Bieder, Jordan, Knobloch

Nays: None

MOTION CARRIED

B. Approve Resolution 2023-6-A Authorizing Public Non-Resident Cards

Director Cole explained that while we sell very few cards, since we are contiguous to territory that is not served by a public library, it is advisable that we continue to participate in the program.

MOTION was made by Trustee Bieder, seconded by Trustee Jordan, to approve Resolution 2023-6-A Authorizing Public Non-Resident Cards.

Roll Call Vote: Ayes: Adams, Bieder, Jordan, Knobloch

Nays: None

MOTION CARRIED

C. Approve Elevator Upgrade and Repair Proposal

Director Cole reviewed the proposal from ThyssenKrupp to modernize our elevator. Our current elevator was installed in 1996, the company no longer makes this model, so parts are no longer available. Rick McCarthy also discussed the need to move forward with this project at the Facilities Presentation on June 7. The quote for the entire project came in at \$68,200.24, with a 4-6 month lead time. A potential completion date would be Q4 of 2023.

MOTION was made by Trustee Bieder, seconded by Trustee Adams, to approve the ThyssenKrupp proposal to upgrade and repair the elevator.

Roll Call Vote: Ayes: Adams, Bieder, Jordan, Knobloch

Nays: None

MOTION CARRIED

D. Discuss Proposal for Director Search from Deiters & Todd

Director Cole suggested we hold a special meeting so Jim Deiters & Alex Todd can discuss their proposal for conducting the Director Search. President Knobloch suggested Director Cole see if they are available on Thursday, June 22 after the next Efficiencies Committee Meeting. Director Cole will follow-up with them.

Agenda Items E through H pertaining to the Trustee Vacancy, were tabled until the July 11 meeting so that all trustees would be available to participate in the process.

UNFINISHED BUSINESS

A. Approve FY24 Working Budget

Director Cole advised that she hadn't made any significant adjustments to the revenue or expense lines, however, we are having all our tax disbursement funds deposited directly into the Illinois Funds Money Market account which should generate more interest income.

MOTION was made by Trustee Bieder, seconded by Trustee Jordan, to approve the FY24 Working Budget.

Roll Call Vote: Ayes: Adams, Bieder, Jordan, Knobloch

Nays: None

MOTION CARRIED

ADDITIONS - None

AUDIENCE COMMENTS – None

ADJOURN

There being no further business, President Knobloch declared the meeting adjourned at 7:57 P.M.

Respectfully submitted by Cynthia Cole,

Michelle Jordan, Acting Secretary