

**NIPPERSINK PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
REGULAR MEETING
August 8, 2023**

CALL TO ORDER

The Regular Meeting of the Board of Library Trustees of the Nippersink Public Library District at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 6:31 P.M. by President Drew Knobloch.

PRESENT

Trustees Adrienne Adams, Brett Bieder, Heather Evenson, Michelle Jordan, Drew Knobloch, Sue Rekenhaller and Library Director Cynthia Cole were present. Trustee Robert Johnston was absent.

RECOGNITION OF SECRETARY

Trustee Rekenhaller was recognized as Secretary. Director Cole volunteered to act as Recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE – Alex Todd of Deiters & Todd Library Consulting was present.

ADDITIONS – None

MINUTES

A. Approve July 11, 2023 Regular Meeting Minutes

MOTION was made by Trustee Bieder, seconded by Trustee Adams, to approve the July 11, 2023 Regular Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED

B. Approve July 11, 2023 Closed Session Meeting Minutes

MOTION was made by Trustee Jordan, seconded by Trustee Rekenhaller, to approve the July 11, 2023 Closed Session Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED

C. Approve July 27, 2023 Decennial Committee Meeting Minutes

MOTION was made by Trustee Bieder, seconded by Trustee Adams, to approve the July 27, 2023 Decennial Committee Meeting Minutes.

Voice Vote: All in Favor

MOTION CARRIED

D. Approve July 27, 2023 Special Meeting Minutes

MOTION was made by Trustee Bieder, seconded by Trustee Adams, to approve the July 27, 2023 Special Meeting Minutes

Voice Vote: All in Favor

MOTION CARRIED

CORRESPONDENCE AND ANNOUNCEMENTS

A. ILA Conference, Springfield, IL – Trustee Day is Thursday, October 26. All registration is being handled online. If anyone is interested in attending or needs assistance with the registration process, please speak with Director Cole.

TREASURER’S REPORT

A. Review and Approve Warrant #2

Warrant #2 in the amount of \$19,056.96 was reviewed for payment.

MOTION was made by Trustee Bieder, seconded by Trustee Adams, to approve Warrant #2.

**Roll Call Vote: Ayes: Adams, Bieder, Evenson, Jordan, Knobloch, Rekenthaler
Nays: None**

MOTION CARRIED

B. REVIEW MONTHLY BUDGET REPORT

Director Cole advised that we came in approximately \$13,000.00 under budget for the month ending July 31, 2023.

LIBRARY DIRECTOR’S REPORT

All items in the Director’s Report are on the agenda.

COMMITTEE REPORTS – None

NEW BUSINESS –

A. Approve Certification of Trustees

Since we now have a full contingent of trustees, we need to do a new certification, listing each trustee’s name, address, phone number and term of office.

MOTION was made by Trustee Bieder, seconded by Trustee Adams, to approve the Certification of Trustees.

Voice Vote: All on Favor

MOTION CARRIED

B. Review Tentative Ordinance 2023-9-1 Combined Annual Budget and Appropriation Ordinance.

Director Cole reviewed the draft ordinance and may tweak a few lines, but it is probably fairly close to the final version. The B&A Public hearing will be held immediately before the September 12 regular meeting.

C. Review and Approve Deiters & Todd Executive Search Proposal.

The formal proposal for services in the amount of \$15,000.00 was reviewed.

MOTION was made by Trustee Bieder, seconded by Trustee Rekenthaler, to approve the Deiters & Todd Executive Search Proposal.

Roll Call Vote: Adams, Bieder, Evenson, Jordan, Knobloch, Rekenthaler

D. Discussion Related to Director Search

Alex Todd led the discussion and asked numerous questions to help build a candidate profile for the next director. Several issues were discussed including skill sets and strategic priorities.

Discussion also included potential starting salary and vacation allocation based on recent salary survey data. Consensus was reached on starting salary and need to revise the vacation policy.

UNFINISHED BUSINESS

ADDITIONS - None

AUDIENCE COMMENTS – None

ADJOURN

There being no further business, President Knobloch declared the meeting adjourned at 8:10 P.M.

Respectfully submitted by Cynthia Cole,

Theresa Sue Rekenhalter, Secretary