

**NIPPERSINK PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
REGULAR MEETING
January 16, 2024**

CALL TO ORDER

The Regular Meeting of the Board of Library Trustees of the Nippersink Public Library District at the Nippersink Library, 5418 Hill Road, Richmond, Illinois, was called to order at 7:02 p.m. by President Drew Knobloch.

PRESENT

Trustees Adrienne Adams, Brett Bieder, Heather Evenson, Robert Johnston, Michelle Jordan, Drew Knobloch, Sue Rekenhaller, and Library Director Dana Fanslow were present.

RECOGNITION OF SECRETARY

Trustee Rekenhaller was recognized as the secretary. Director Fanslow volunteered to act as recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE

None

ADDITIONS

None

MINUTES

- A. Approve December 12, 2023 Regular Meeting Minutes
Motion was made by Trustee Johnston, second by Trustee Adams, to approve the December 12, 2023 Regular Meeting Minutes.
Voice Vote: All in Favor
MOTION CARRIED

- B. Approve December 12, 2023 Closed Session Minutes
Motion was made by Trustee Jordan, second by Trustee Evenson, to approve the December 12, 2023 Closed Session Minutes.
Voice Vote: All in Favor
MOTION CARRIED

CORRESPONDENCE AND ANNOUNCEMENTS

None

TREASURER'S REPORT

- A. Review and Approve Warrant #7
Warrant #7 in the amount of \$33,808.76 was reviewed for payment
Motion was made by Trustee Bieder, second by Trustee Rekenhaller to approve Warrant #7
Roll call Vote: Ayes: Adams, Bieder, Evenson, Johnston, Jordan, Knobloch, and Rekenhaller
Nays: None
MOTION CARRIED

B. Review Monthly Budget Report

Director Fanslow advised that we came in approximately \$30,965.93 under budget for the month ending in December 31, 2023. President Knobloch asked to get the break down for line 310 of the budget, Fines, Fees, & Copier Income. Director Fanslow will provide this information next board meeting.

LIBRARY DIRECTOR'S REPORT

All items in the Director's report are on the agenda.

COMMITTEE REPORTS

None

NEW BUSINESS

A. Approve Certification of Trustees

Motion was made by Trustee Bieder, second by Trustee Jordan to Certify the Trustees for the Economic Interest Filing with amended address for Trustee Rekenhaller.

Voice Vote: All in Favor

MOTION CARRIED

B. Approve Resolution 2024-1-A Notice of Appointment of IMRF Authorized Agent
Director Fanslow will need to be designated as the IMRF Authorized agent for all employer/employee actions and will be allowed to general financial information.

Motion was made by Trustee Johnston, second by Trustee Bieder to Certify Director Fanslow as the Appointed IMRF Authorized Agent.

Roll call Vote: Ayes: Adams, Bieder, Evenson, Johnston, Jordan, Knobloch, and Rekenhaller

Nays: None

MOTION CARRIED

C. Bi-Annual Review of Closed Session Minutes

Motion was made by Trustee Rekenhaller, second by Trustee Bieder to keep the Closed session minutes closed.

Voice Vote: all

MOTION CARRIED

D. Designate Alarm Responders

We need to designate two alarm responders, a primary and a back-up.

1. Trustee Bieder
2. Trustee Adams

UNFINISHED BUSINESS

A. Trustees Adams and Rekenhaller and Library Director Fanslow will met at First Mid on Monday, January 22 at 1 p.m. to update the check signing for the Library bank account. Setting a date for the check signing for Monday, at 1 pm

AUDIENCE COMMENTS

None

ADJOURN

There being no further business, President Knobloch declared the meeting adjourned at 7:32 p.m.

Respectfully submitted by Dana Fanslow,

Theresa Sue Rekenhaller, Secretary