

308 Patron Discipline Policy

The Library Board, Director and staff hope that all patrons will enjoy their experience at the library. If a patron is creating a disturbance or causing problems in the library, the library staff has the authority or right to tell that patron to leave the library. If that patron refuses to comply and continues to cause problems, the police can then be contacted to eject that patron from the library.

The Board of Library Trustees of the Nippersink Public Library District establishes its conduct ordinance as follows:

1. A patron who engages in any activity deemed by library staff personnel to materially the use of library facilities, collections, or services by patrons or to materially disrupt the ability of the staff to perform its duties shall cease such activity immediately upon request by library personnel.
2. In such instances involving minors, identification will be requested and the incident may be reported to the parent or guardian.
3. If following a request the patron fails or refuses to comply, or responds to the request in an abusive fashion, he or she will be required to leave the library premises immediately for the balance of that calendar day. If he or she fails to leave, the police will be summoned.
4. Library personnel will document in writing any instances in which patrons are required to leave the library to the Library Director. The Library Director will retain a file of all such incidents. Upon the second recorded instance in which a patron is required to leave the library premises within a thirty-day period, the Director shall bar the patron from use of library premises for a period of thirty days. Parents or guardians of minors will be notified in writing after the recorded instance in which a minor is required to leave the library and advised of the consequences of any further recorded instances.
5. Parents wishing to appeal such action may do so upon written request to the Library Director.
6. In the event a patron barred from the use of the library attempts entry to the library during any such period of exclusion and refuses to leave, the police may be summoned and informed of the prior action.
7. In the event the patron persists in abusive conduct or disruptive behavior following such a period of exclusion, the Director shall report to the Board of Library Trustees such conduct following prior exclusion and the Board will consider a long-term expulsion of that patron and will take appropriate legal action, if necessary.