

NIPPERSINK PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES REGULAR MEETING AGENDA  
September 10, 2024; 7:00 p.m. at the Library 5418 Hill Rd, Richmond, IL

The mission of the Nippersink Public Library District is to provide access to materials and resources in support of reading and lifelong learning for all residents in a comfortable and welcoming environment.

- I. CALL TO ORDER; Recognition of Secretary
- II. RECOGNITION OF MEMBERS OF THE AUDIENCE  
Each speaker is given three (3) minutes to share his/her views with the Board. No one, including Trustees and employees, may orally present or discuss complaints about individual employees or Trustees at regular Board meetings.
- III. ADDITIONS
- IV. MINUTES
  - a. Approve August 13, 2024, Regular Meeting Minutes\*
  - b. Approve August 24, 2024, Special Meeting Minutes\*
- V. CORRESPONDENCE AND LIBRARY NEWS
  - a. Illinois Libraries Agencies of Impact: A Data Study
  - b. Freedom of Speech Act
  - c. Regulating Election and Campaign Signs
- VI. TREASURER'S REPORT
  - a. Review and Approve Warrant #3\*
  - b. Review Monthly Budget Report
- VII. SPECIAL REPORTS
  - a. Library Director
  - b. Library Board President
  - c. Adult Services
  - d. Youth Services
  - e. Committee Reports
- VIII. UNFINISHED BUSINESS (All possible action items)
  - a. Approve Ordinance 2024-9-1 Combined Annual Budget & Appropriate Ordinance
  - b. Policies
    - i. Employee Policies
      1. Dress Guidelines & Name Badges
      2. Wage & Salary Guidelines
      3. Performance Evaluations
      4. Promotions & Transfers
      5. Termination of Employment
    - ii. Notary Services Policy
  - c. Strategic Planning Committee
- IX. NEW BUSINESS (All possible action items)

- a. Approve Ordinance 2024-9-2 Transfer to Special Reserve Fund
  - b. Board Committees
  - c. Handyman
  - d. Insurance Update
  - e. Shelving Project
  - f. Policies: First Reading
    - i. Public Policies
      - 1. Patron Conduct Policy
      - 2. Youth Services Conduct Policy
    - ii. Employee Policies
      - 1. Workplace Security & Inspections Policy
      - 2. Internal Solicitation/Distribution Policy
- X. TRUSTEE TRAINING
- a. Board Meetings
- XI. AUDIENCE COMMENTS
- XII. ADJOURN

\* Action Item

**The next regular Board meeting is scheduled for Tuesday, October 15, 2024, at 7:00 p.m.**