

**NIPPERSINK PUBLIC LIBRARY DISTRICT  
STRATEGIC PLANNING COMMITTEE**  
Tuesday, SEPTEMBER 24, 2024; 5:30 PM at the Library 5418 Hill Rd, Richmond, IL

**CALL TO ORDER AND ROLL CALL**

Meeting started at 5:30pm

Adrienne Adams, Theresa Sue Rekenhaller, Michelle Jordan, Dana Fanslow, Ash Lee Simons, Yoni Nielson, Drew Knobloch

**INPUT FROM CITIZENS**

None.

**NEW BUSINESS**

- a. Note Takers  
Nielson and Simons volunteered to take notes.
- b. Strategic Planning Overview
  - i. 2024-2025 Organizational Goal; Strategic Planning, Missions, and Vision  
A handout was distributed for reviews
  - ii. Board, Director, Staff Roles  
Fanslow explained the details of each roles.
- c. Documentation Review
  - i. Other Libraries' Strategic Plans  
Examples were shown on the overhead projector from other libraries – small to large. Explanations of the differences terms were presented.
  - ii. Community Survey Examples  
It was set that the survey will take no more than 5 minutes.
  - iii. Library Advocacy
- d. Next Steps
  - i. Key questions for Nippersink Public Library District
    1. SWOT (Strengths, Weaknesses, Opportunities, and Threats)  
Handouts were distributed to explain the importance of SWOT.
  - ii. Meeting Schedule  
Meeting will be every second Tuesday of the month right before the Board of Trustees meeting.
  - iii. Committee Member Assignments

**COMMITTEE COMMENTS**

Discussion was started on the thoughts of the slides shown and the handouts.

**ADJOURN**

Meeting finished at 6:20pm.

Respectfully submitted by Dana Fanslow