

**NIPPERSINK PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES REGULAR MEETING AGENDA
November 12, 2024; 7:00 p.m. at the Library 5418 Hill Rd, Richmond, IL**

The mission of the Nippersink Public Library District is to provide access to materials and resources in support of reading and lifelong learning for all residents in a comfortable and welcoming environment.

- I. CALL TO ORDER; Recognition of Secretary
- II. ROLL CALL
- III. RECOGNITION OF MEMBERS OF THE AUDIENCE
- IV. EXECUTIVE SESSION – ILCS 102/2 (c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel of the public body to determine its validity.
- V. AUDIENCE COMMENTS
Each speaker is given three (3) minutes to share his/her views with the Board. No one, including Trustees and employees, may orally present or discuss complaints about individual employees or Trustees at regular Board meetings.
- VI. ADDITIONS
- VII. MINUTES
 - a. Approve October 15, 2024, Strategic Planning Committee Meeting Minutes*
 - b. Approve October 15, 2024, Regular Meeting Minutes*
 - c. Approve October 15, 2024, Closed Session Meeting Minutes*
- VIII. CORRESPONDENCE AND LIBRARY NEWS
 - a. Letters from Public
 - b. Richmond Police Department
- IX. TREASURER'S REPORT
 - a. Review and Approve Warrant #5*
 - b. Review Monthly Budget Report
- X. SPECIAL REPORTS
 - a. Library Director
 - b. Library Board President
 - c. Adult Services
 - d. Youth Services
 - e. Strategic Planning Committee Report
- XI. UNFINISHED BUSINESS (All possible action items)

- a. Board Liaison Assignments
- b. Ordinance No. 2024-11-1, Tax Levy Ordinance for FY 24-25,
- c. Policies
 - i. Public Policies
 - 1. Security Camera Policy
 - ii. Employee Policies
 - 1. Workplace Security & Inspections Policy

XII. NEW BUSINESS (All possible action items)

- a. FOIA Officers
- b. Roof Proposal
- c. Policies: First Reading
 - i. Employee Policies
 - 1. Employment, Wage, & Salary Administration
 - a. Employment Eligibility Policy
 - b. Background Check Policy
 - c. Employment Classification & Status Policy
 - d. Work Breaks Policy
 - e. Payroll Policy
 - f. Timekeeping Policy
 - 2. Paid Leave For All Workers Act (PLAWA) Policy
 - 3. Remote Work Policy
 - ii. Public Policies
 - 1. Public Comment Policy for Board Meetings
 - 2. Library Board of Trustees Mail Handling Policy

XIII. TRUSTEE TRAINING

- a. Board Ethics

XIV. ADJOURN

* Action Item

The next regular Board meeting is scheduled for Tuesday, December 10, 2024, at 7:00 p.m.