

**NIPPERSINK PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES REGULAR MEETING AGENDA
November 12, 2024; 7:00 p.m. at the Library 5418 Hill Rd, Richmond, IL**

The mission of the Nippersink Public Library District is to provide access to materials and resources in support of reading and lifelong learning for all residents in a comfortable and welcoming environment.

- I. CALL TO ORDER; Recognition of Secretary
- II. ROLL CALL
- III. RECOGNITION OF MEMBERS OF THE AUDIENCE
- IV. AUDIT PRESENTATION- Lauterbach & Amen, LLP
- V. AUDIENCE COMMENTS
Each speaker is given three (3) minutes to share his/her views with the Board. No one, including Trustees and employees, may orally present or discuss complaints about individual employees or Trustees at regular Board meetings.
- VI. EXECUTIVE SESSION – ILCS 102/2 (c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel of the public body to determine its validity.
- VII. ADDITIONS
- VIII. MINUTES
 - a. Approve November 12, 2024, Strategic Planning Committee Meeting Minutes*
 - b. Approve November 12, 2024, Regular Meeting Minutes*
 - c. Approve November 12, 2024, Closed Session Meeting Minutes*
- IX. CORRESPONDENCE AND LIBRARY NEWS
 - a. Thanksgiving Cards
 - b. McHenry County Treasurer
- X. TREASURER'S REPORT
 - a. Review and Approve Warrant #6*
 - b. Review Monthly Budget Report
- XI. SPECIAL REPORTS
 - a. Library Director
 - b. Library Board President
 - c. Adult Services
 - d. Youth Services

e. Strategic Planning Committee Report

XII. UNFINISHED BUSINESS (All possible action items)

a. Policies

i. Public Policies

1. Security Camera Policy
2. Public Comment Policy for Board Meetings
3. Library Board of Trustees Mail Handling Policy

ii. Employee Policies

1. Employment, Wage, & Salary Administration
 - a. Employment Eligibility Policy
 - b. Background Check Policy
 - c. Employment Classification & Status Policy
 - d. Work Breaks Policy
 - e. Payroll Policy
 - f. Timekeeping Policy
2. Paid Leave For All Workers Act (PLAWA) Policy
3. Remote Work Policy

b. Roof

XIII. NEW BUSINESS (All possible action items)

- a. Bank
- b. Library Attorney
- c. Library Closure
- d. Staff Training

XIV. TRUSTEE TRAINING

- a. Board Ethics

XV. ADJOURN

* Action Item

The next regular Board meeting is scheduled for Tuesday, December 10, 2024, at 7:00 p.m.