

**NIPPERSINK PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES REGULAR MEETING
March 11, 2025; 7:00 p.m. at the Library 5418 Hill Rd, Richmond, IL**

CALL TO ORDER

The Regular Meeting of the Board of Library Trustees of Nippersink Public Library District at the Nippersink Library, 5418 Hill Rd. Richmond, Illinois, was called to order at 7:00 p.m. by President Knobloch.

PRESENT

Trustees Drew Knobloch, Brett Bieder, Sue Rekenhaller, Adrienne Adams, Robert Johnston, and Heather Evenson, and Library Director Fanslow were present.

Trustee Michelle Jordan is present through Zoom.

RECOGNITION OF SECRETARY

Trustee Rekenhaller was recognized as secretary. Staff member Nielson volunteered to act as recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE

Yoni Nielson, Assistant to the Director
Kristine Ozyuk, Adult Services and Circulation Manager
Ash Lee Simons, Youth Services Manager
Keith Schleiffer, Patron from Spring Grove

AUDIENCE COMMENTS

None.

ADDITIONS

None

MINUTES

- a. Approve November 12, 2024, Closed Session Meeting Minutes
Motion was made by Trustee Adams, Second by Trustee Jordan, to approve the November 12, 2024, Closed Session Meeting Minutes.
Voice Vote: All in Favor
MOTION PASSES
- b. Approve February 11, 2025, Strategic Plan Meeting Minutes
Motion was made by Trustee Bieder, Second by Trustee Adams, to approve the February 11, 2025, Strategic Plan Meeting Minutes.
Voice Vote: All in Favor
MOTION PASSES
- c. Approve February 11, 2025, Regular Meeting Minutes
Tabled for next meeting.

CORRESPONDENCE AND LIBRARY NEWS

- a. Articles & News
 - i. Executive Order on Gender Identity (HR Source)
 - ii. Merit-Based Hiring Under the Trump Administration (HR Source)
 - iii. How is RAILS Funded? (RAILS)
 - iv. Outlook on Federal Funding Treats to Libraries (ALA)
 - v. Legislative Update (ILA)
 - vi. Libraries Act Now to Gather Stories of Impact (Library Journal)

- b. Trustee Training

Dates and times for these webinars are included in the packet.

 - i. Open Meetings Act Webinar (Illinois Attorney General)
 - ii. Library Trustee Forum Spring Webinars (ILA)
 - iii. iLead Learning Portal (iLead & ILA)

TREASURER'S REPORT

- a. Review and Approve Warrant #9*

Warrant #1 in the amount of \$32,337.01 was reviewed for payment.
Motion was made by Trustee Bieder, Second by Trustee Evans to approve the Warrant #8 in the amount of \$22,443.50.
Roll call Vote: Ayes: Knobloch, Bieder, Evenson, Johnston, Rekenthaler, Adams.
Nays: None.
Abstain: Trustee Jordan
MOTION PASSES

- b. Review monthly budget report
TBS renewal that covers the pay tower and guest pass system and the cost of Spring Newsletter.

SPECIAL REPORTS

Library Director

Director Fanslow reports on the library operation that we have partnered with ILA to use the 501(c)(3), the bank transition have started, the second round of emails regarding the 2024 Economic Interest has been sent, and there will be a planned Winter Book Sale, tentative for early December.

Director Fanslow reports on new business regarding the trustee retreat to be held in May or June, just in time with the onboarding of our new board members. Board approval is required before proceeding with a Solar Panel grant application.

Library Board President

President Knobloch reports that during the meeting with Library Director Fanslow: latest issue with the elevator phone, the banking update, and the need for longer financial

plan to address the larger building maintenance projects that will be coming up in the next several years.

Library Liaison Reports

A consolidated report was handed out detailing the reports from each committee.

Adult Services

Ozyuk updates that she made new friends in the Rotary Spaghetti dinner, visited the Richmond Food Pantry, and the Village of Richmond. A Rotary meet on March 19 with Dana and Ash Lee and the Chamber meet.

Ozyuk shared that adult programs are almost full. There are three completed puzzles and puzzle donation and puzzle exchange are coming in regularly. Ozyuk reports that there are over 100 NPLD participants registered in Library Lovers Expedition and staff are doing a wonderful job in updating the patrons. There will be a continuing focus on patron-related training.

Youth Services

Simons reports Jessica Pope has been hired as the new member of Youth Services team.

Simons reports that the IYSI conference was a great networking success. Simons presented the Dungeons & Dragons for tweens and teens.

Simons updates the Board that there's \$600 dollars collected from the local Richmond businesses for Summer Reading prizes to split between departments.

Strategic Planning Committee Report

Director Fanslow reports that there's a mission and vision statements. The date of the open house will be June 9, 10am-2pm.

UNFINISHED BUSINESS (All possible action items)

- a. Electrician Proposal for Exit Signs & Emergency Lighting
Motion was made by Trustee Bieder, Second by Trustee Adams, to approve Benson Electrical Contracting, Inc. to do the Exit Signs & Emergency Lighting.
Roll call Vote: Ayes: Knobloch, Bieder, Evenson, Johnston, Jordan, Reenthaler, Adams.
Nays: None.
MOTION PASSES

- b. Policies
 - i. Reference & Reader's Advisory Policy
 - ii. Computer & Internet Use Policy

Motion was made by Trustee Bieder, Second by Trustee Rekenthaler, to approve the Reference & Reader's Advisory Policy and Computer & Internet Use Policy.

Roll call Vote: Ayes: Knobloch, Bieder, Evenson, Johnston, Jordan, Rekenthaler, Adams.

Nays: None.

MOTION PASSES

NEW BUSINESS (All possible action items)

- a. Policies: 1st Reading
 - i. Charitable Collections, Community Bulletin Board, Display, Outdoor Space, and Parking Lot Policy
 - ii. Online Social Media Use Policy for Patrons
- b. Trustee Retreat – this will be held around the end of May or June
- c. Solar Panel Grant – we will be applying for the EBSCO solar panel grant
Motion was made by Trustee Bieder, Second by Trustee Adams, to approve the Solar Panel Grant application.
Roll call Vote: Ayes: Knobloch, Bieder, Evenson, Johnston, Jordan, Rekenthaler, Adams.
Nays: None.
MOTION PASSES

TRUSTEE TRAINING

A 10-minute video was played the Succession Planning and New Board Orientation

ADJOURN

There being no further business, President Knobloch declared the meeting adjourned at 8:23 p.m.

Respectfully submitted by Dana Fanslow

Theresa Sue Rekenhaler, Secretary