

**NIPPERSINK PUBLIC LIBRARY DISTRICT
MINUTES FOR THE BOARD OF LIBRARY TRUSTEES REGULAR MEETING
APRIL 8, 2025; 7:00 PM at the Library 5418 Hill Rd, Richmond, IL**

CALL TO ORDER

The Regular Meeting of the Board of Library Trustees of Nippersink Public Library District at the Nippersink Library, 5418 Hill Rd. Richmond, Illinois, was called to order at 7:01 p.m. by President Knobloch.

PRESENT

President Knobloch, Trustees Brett Bieder, Heather Evenson, Theresa Sue Rekenhalter, Michelle Jordan, Adrienne Adams, and Library Director Fanslow were present.

ABSENT

Trustee Johnston is excused.

RECOGNITION OF SECRETARY

Trustee Rekenhalter was recognized as secretary. Staff member Nielson volunteered to act as recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE

Yoni Nielson, Assistant to the Director
Kristine Ozyuk, Adult Services and Circulation Manager
Ash Lee Simons, Youth Services Manager
Keith Schleiffer, Patron from Spring Grove, IL
Jean Leete-Knutson, Patron from Richmond, IL

AUDIENCE COMMENTS

None.

ADDITIONS

Re-address solar panels.

GUEST SPEAKER

John Shales from SMC Construction Management Services discussed the possible future construction roles to Nippersink Public Library Board of Trustees.

MINUTES

- a. Approve February 11, 2025, Regular Meeting Minutes

Motion was made by Trustee Bieder, Second by Trustee Jordan, to approve the February 11, 2025, Regular Meeting Minutes.

Voice Vote: All in Favor

MOTION PASSES

- b. Approve March 11, 2025, Strategic Plan Meeting Minutes

Motion was made by Trustee Bieder, Second by Trustee Jordan, to approve the March 11, 2025 Strategic Plan Meeting Minutes.

Voice Vote: All in Favor

MOTION PASSES

- c. Approve March 11, 2025, Regular Meeting Minutes

Motion was made by Trustee Bieder, Second by Trustee Adams, to approve the March 11, 2025, Regular Meeting Minutes.

Voice Vote: All in Favor

MOTION PASSES

CORRESPONDENCE AND LIBRARY NEWS

- a. Articles & news
 - i. FAQ: Executive Order Targeting IMLS-ALA
 - ii. IMLS Funding Update
 - iii. ALA applauds bipartisan opposition to attempt to eliminate IMLS-ALA
 - iv. IMLS Funding Cuts – Alexi Giannoulis
 - v. EEOC Releases DE&I Guidance – from HR Source
 - vi. U.S. Book Challenges update – I love Libraries
 - vii. ALA says White House “cutting off opportunity” for Americans as administrations cuts IMLS staff
 - viii. New articles & news – from ALA
 - a. American Library Association, ASFCM challenge Trump Administration gutting of Institute of Museum and Library Services (IMLS)
 - b. ALA response to termination of IMLS grants in several states
 - c. The State of American Libraries: A snapshot of 2024
- b. Trustee Training
 - i. Annual Trustee Banquet – May 30, 2025, 6pm-9pm
 - ii. Library Director and Board Evaluations training – Saturday, June 14, 2025, 11:30am. Since this will coincide with the Open House and SRP kick-off, Director Fanslow will register so the training can be watch later.

TREASURER'S REPORT

- a. Review and Approve Warrant #10*
Warrant #1 in the amount of \$30,982.48 was reviewed for payment.

Motion was made by Trustee Bieder, Second by Trustee Evenson to approve the Warrant #10 in the amount of \$30,982.48.

Roll call Vote: Ayes: Knobloch, Bieder, Evenson, Rekenthaler, Jordan, Adams.

Nays: None.

Absent: Johnston

MOTION PASSES

- b. Review monthly budget report

SPECIAL REPORTS

Library Director

Director Fanslow reports that she is participating in the Illinois AI Ambassador Program, a four-month training initiative.

Director Fanslow highlights that the bank transition is almost complete and a collateralization is required and to complete a Certificate of Authorized Persons which must be signed by the Board Officers and Library Director.

Director Fanslow reports that a scheduled Spring one-on-one meetings with all staff members sessions. The goal is to shift perspectives toward recognizing positive contributions. Also, Library Appreciation Week is here and in behalf of the Board of the Trustee a surprise each day is planned for the staff to show our gratitude.

Library Board President

Due to scheduling, the Board President was not able to have a meeting.

Library Liaison Reports

Beautification – a workday on May 4 has been scheduled to clean out the space for the new flowers that will be planted.

Building & Facilities – the electrical project has been completed.

Library Advocacy – A handout was distributed for review on the latest communications on how to be a Library Advocate during this time.

Personnel – Director Fanslow will meet with all the staff. Staff are encouraged to reflect on two key questions: (1) What is something you do that brings value to the team and/or

Library? and (2) What is something your manager does that brings value to the team and/or Library?.

Adult Services

Ozyuk reports procedures such as Opening/Closing has been created. There is an increased participation in the programs. Weeding will continue as soon as we have created more space for the book sale.

Ozyuk updates that she will be certified in Cataloging by July 1.

Ozyuk updates that she will meet with the Executive Director from Chain O'Lakes Area Chamber of Commerce and met with the Rotary Chamber.

Youth Services

Simons reports that visitors from LLE were able to vote for the March madness Children Character which is Bluey with 41 votes.

Simons reports that there will be three grades visiting in May: RGS 1st and 5th grades, and SGE 1st grade.

Simons and the Youth Services Department are getting ready for the Summer Reading!

Strategic Planning Committee Report

Simons reports that the theme is "Under the Big Top" which will be held on June 14, 10am – 2pm. This will be a community free event. Logistics are being discussed.

UNFINISHED BUSINESS (All possible action items)

a. Policies

- i. Charitable Collections, Community Bulletin Board, and Display Policy
- ii. Outdoor Space and Parking Lot Policy
- iii. Online Social Media Use Policy for Patrons

Motion was made by Trustee Bieder, Second by Trustee Evenson, to approve the Community Collections, Community Bulletin Board, and Display Policy; Outdoor Space and Parking Lot Policy; and Online Social Media Use Policy for Patrons.

Roll call Vote: Ayes: Knobloch, Bieder, Evenson, Rekenthaler, Jordan, Adams.

Nays: None.

Absent: Johnston

MOTION PASSES

b. Trustee Retreat

To be held on Saturday, May 31st, 8:30am – 2pm.

c. Re-address the Solar Panel Grant

There will be an increase in the insurance premium, with this information this topic will be possibly reassessed at a later date.

NEW BUSINESS (All possible action items)

a. LIMRiCC Intergovernmental Agreement

Motion was made by Trustee Bieder, Second by Trustee Adams, to approve the Resolution for the Execution of the Intergovernmental Agreement with the Library Insurance Management and Risk Control Combination for the Employee Benefits Insurance Program.

Roll call Vote: Ayes: Knobloch, Bieder, Evenson, Rekenthaler, Jordan, Adams.

Nays: None.

Absent: Johnston

MOTION PASSES

b. Mission, Vision, and Strategic Priorities for 2025-2029

Motion was made by Trustee Bieder, Second by Trustee Jordan, to accept the new Mission and Vision Statements, as well as the Strategic Priorities for the Strategic Plan starting in July 2025 to July 2029.

Roll call Vote: Ayes: Knobloch, Bieder, Evenson, Rekenthaler, Jordan, Adams.

Nays: None.

Absent: Johnston

MOTION PASSES

c. Board Transition

- i. Timeline – New board members will take their positions on the 3rd Monday of May. Oath taking on May 13, 2025 for new Board Members will be held at the May Board Meeting.
- ii. Trustee Orientation – Trustee Jordan and Trustee Rekenthaler volunteered to be mentors.

TRUSTEE TRAINING

A 10-minute video was played regarding the Evaluating the Library Director.

ADJOURN

There being no further business, President Knobloch declared the meeting adjourned at 8:56 p.m.

Respectfully submitted by Dana Fanslow

Theresa Sue Rekenthaler, Secretary