

**NIPPERSINK PUBLIC LIBRARY DISTRICT  
MINUTES for the BOARD OF LIBRARY TRUSTEES REGULAR MEETING  
MAY 13, 2025**

**CALL TO ORDER**

The Regular Meeting of the Board of Library Trustees of Nippersink Public Library District at the Nippersink Library, 5418 Hill Rd. Richmond, Illinois, was called to order at 7:01 p.m. by President Knobloch.

**PRESENT**

President Knobloch, Trustees Brett Bieder, Heather Evenson, Theresa Sue Rekenhaller, Michelle Jordan, Adrienne Adams, and Library Director Fanslow were present.

**ABSENT**

Trustee Johnston is excused.

**RECOGNITION OF SECRETARY**

Trustee Rekenhaller was recognized as secretary. Staff member Nielson volunteered to act as recorder.

**RECOGNITION OF MEMBERS OF THE AUDIENCE**

Yoni Nielson, Assistant to the Director  
Ash Lee Simons, Youth Services Manager  
Keith Schleiffer, Patron from Spring Grove, IL  
Debra Schleiffer, Patron from Spring Grove, IL  
Jean Leete-Knutson, Patron from Richmond, IL  
Alicia Stanek, Patron from Spring Grove, IL

**AUDIENCE COMMENTS**

None.

**ADDITIONS**

None.

**MINUTES**

- a. Approve April 8, 2025, **Strategic Plan Meeting Minutes**  
Motion was made by Trustee Bieder, Second by Trustee Rekenhaller, to approve the April 8, 2025, Strategic Plan Meeting Minutes.  
Voice Vote: All in Favor  
**MOTION PASSES**

- b. Approve April 8, 2025, **Regular Meeting Minutes**  
**Motion was made by Trustee Adams, Second by Trustee Jordan,**  
**to approve the Regular Meeting Minutes.**  
**Voice Vote: All in Favor**  
**MOTION PASSES**

### **CORRESPONDENCE AND LIBRARY NEWS**

#### **a. Articles & news**

- i. Illinois Attorney General Raoul Files Lawsuit to Protect Libraries and Museums- RAILS
- ii. Joint Statement on Changes at the Institute of Museum and Library Services- RAILS
- iii. Legislative Update- Illinois Libraries- Email from Alexi Giannoulis
- iv. ALA offers advice on federal grant cancellations- ALA
- v. Federal cuts threaten program that allows suburban libraries to share books- Chicago Tribune
- vi. Federal Court Halts Dismantling of Federal Library Agency in ALA Lawsuit- ALA
- vii. Restore IMLS: ALA Goes to Court- ALA
- viii. STATEMENT: President Trump's FY2026 Budget Proposal Will Eliminate the Institute of Museum and Library Services- Every Library
- ix. Tell Congress to #FundLibraries- ALA
- x. Update on IMLS Funding For Illinois- RAILS

### **TREASURER'S REPORT**

- a. Review and Approve Warrant #11\*  
**Warrant #11 in the amount of \$32,925.77 was reviewed for payment.**  
**Motion was made by Trustee Bieder, Second by President Knobloch to approve the Warrant #11 in the amount of \$32,925.77.**  
**Roll call Vote: Ayes: Knobloch, Bieder, Evenson, Rekenhaller, Jordan, Adams.**  
**Nays: None.**  
**Absent: Johnston**  
**MOTION PASSES**

- b. Review monthly budget report

### **SPECIAL REPORTS**

**Library Director Report**

Director Fanslow reported that the bank transition is nearly complete. A collateralization agreement is required, along with the completion of a Certificate of Authorized Persons, which must be signed by the Board Officers and Library Director.

She also noted the following updates:

- By using Cintas through a State of Illinois contract for governmental entities, the Library will save approximately \$700 annually.
- The State Library will be assessing OCLC usage across institutions.
- PrairieCat announced upcoming changes related to the new mobile app.

Additional updates included:

- The arrival of the new library cards
- Progress on the office and meeting room painting project
- The tax disbursement fund schedule
- New IMRF employer rates

Director Fanslow also distributed the Abstract of Votes from McHenry County, verifying the election results. The new trustees' terms will begin on May 19, 2025, with orientation sessions to be scheduled.

### **Library Board President Report**

President Knobloch reported on the following:

- Planning for the Library garden installation
- Preliminary planning for a trustee retreat
- Budget discussions related to maintenance projects needed in the next 12–18 months, including work on the roof, windows, and parking lot drainage

### **Adult Services Report**

The Adult Services and Circulation update report was handed out.

### **Youth Services Report**

Simons reported that a new Youth Services Programmer for ages 6–10 will be hired.

Current staffing includes:

- Thoemke – responsible for programming for ages 10–17
- Johnston – responsible for programming for ages 0–5

Simons also shared that RGS Fine Arts Night was a success, with Pope and Thoemke interacting with over 200 attendees. Flyers were distributed promoting:

- The Strategic Plan Reveal on June 14
- The Summer Reading Kickoff
- New e-resources and upcoming programs

### **Strategic Planning Committee Report**

Fanslow reports that the theme is “Great Library Kickoff” which will be held on June 14, 10am – 2pm. Logistics are being discussed. Fanslow also presented the graphics for the new strategic plan.

## **BOARD OF TRUSTEES**

New Board of Trustees and the returning Board Members are sworn in, administered by Trustee Theresa Sue Rekenenthaler.

a. New Board Trustee

- i. Jean Leete-Knutson
- ii. Keith Schleiffer

Returning Board

- iii. Brett Bieder
- iv. Heather Evenson
- v. Michelle Jordan

b. Election of Officers

i. **President**

**Motion was made by Trustee Bieder, Second by Trustee Evenson, to approve Drew Knobloch as the President.**

**Voice Vote: All in Favor**

**MOTION PASSES**

ii. **Vice-President**

**Motion was made by Trustee Adams, Second by Trustee Jordan, to approve Brett Bieder as the Vice-President.**

**Voice Vote: All in Favor**

**MOTION PASSES**

iii. **Secretary**

**Motion was made by Trustee Jordan, Second by Trustee Adams, to approve Heather Evenson as the Secretary.**

**Voice Vote: All in Favor**

**MOTION PASSES**

iv. **Treasurer**

**Motion was made by Trustee Evenson, Second by Trustee Bieder, to approve Michelle Jordan as the Treasurer.**

**Voice Vote: All in Favor**

**MOTION PASSES**

## **UNFINISHED BUSINESS (All possible action items)**

a. Trustee Retreat

To be held on Saturday, May 31st, 8:30am – 2pm in the Dave Gardner Room.

## **NEW BUSINESS (All possible action items)**

- a. SMC Construction Management Services  
**Motion was made by Trustee Jordan, Second by Trustee Bieder, to approve using SMC Construction Management Services for our roof, windows, and parking lot drainage projects.**  
**Roll call Vote: Ayes: Knobloch, Bieder, Evenson, Rekenthaler, Jordan, Adams.**  
**Nays: None.**  
**Absent: Johnston**  
**MOTION PASSES**

## **TRUSTEE TRAINING**

A 10-minute video was played regarding the Board Self Evaluation.

## **ADJOURN**

There being no further business, President Knobloch declared the meeting adjourned at 8:15 p.m.

Respectfully submitted by Dana Fanslow

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Brett Bieder, Vice-President