

**NIPPERSINK PUBLIC LIBRARY DISTRICT
MINUTES FOR THE BOARD OF LIBRARY TRUSTEES SPECIAL MEETING
JUNE 17, 2025**

CALL TO ORDER

The Special Meeting of the Board of Library Trustees of Nippersink Public Library District at the Nippersink Library, 5418 Hill Rd. Richmond, Illinois, was called to order at 6:00 p.m. by President Knobloch.

PRESENT

President Drew Knobloch, Vice President Brett Bieder, Trustees Heather Evenson, Michelle Jordan, Jean Leete-Knutson, Keith Schleiffer, and Library Director Fanslow were present.

ABSENT

Trustee Theresa Sue Rekenenthaler was excused.

RECOGNITION OF SECRETARY

Trustee Evenson was recognized as acting secretary. Library Director Fanslow volunteered to act as recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE

John Shales from Shales McNutt Construction via Teams

CONSTRUCTION PROJECTS

John Shales from Shales McNutt Construction reviewed the different window options.

The Board received clarification about the warranty, which includes a 2-year labor warranty and the typical material warranty of 5 years on the glass and 10 years on the aluminum.

The Board also received clarification on the project timeline. It would take approximately two months to receive materials for the aluminum windows. The installation would proceed in phases throughout the building, working on one section of windows at a time.

Motion was made by Trustee Bieder, Second by Trustee Evenson to move forward with the Aluminum Storefront option.

Roll call Vote: Ayes: Knobloch, Bieder, Schleiffer, Leete-Knutson, Jordan, Evenson.

Nays: None.

Absent: Rekenenthaler

MOTION PASSES

Motion was made by Trustee Evenson, Second by Trustee Schleiffer to bundle the roof project with the window project.

Roll call Vote: Ayes: Knobloch, Bieder, Schleiffer, Leete-Knutson, Jordan, Evenson.

Nays: None.

Absent: Rekenthaler

MOTION PASSES

ADJOURN

There being no further business, President Knobloch declared the meeting adjourned at 6:21 p.m.

Respectfully submitted by Dana Fanslow

Heather Evenson, Secretary