

**NIPPERSINK PUBLIC LIBRARY DISTRICT
AUGUST 12, 2025 MINUTES
BOARD OF LIBRARY TRUSTEES REGULAR MEETING
AT THE LIBRARY, 5418 HILL ROAD, RICHMOND, IL**

CALL TO ORDER

The Regular Meeting of the Board of Library Trustees of Nippersink Public Library District was called to order at 7:00 p.m. by President Knobloch.

PRESENT

President Drew Knobloch, Vice-President Brett Bieder, Trustees Theresa Sue Rekenenthaler, Heather Evenson, Michelle Jordan, Jean Leete-Knutson, Keith Schleiffer, and Library Director were present.

RECOGNITION OF SECRETARY

Trustee Evenson was recognized as secretary. Staff member Nielson volunteered to act as recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE

John Shales, Shales McNutt Construction
Teddy Ellis, Shales McNutt Construction
Yoni Nielson, Assistant to the Director
Ash Lee Simons, Youth Services Manager
Kristine Ozuyk, Adult Services and Circulation Manager

AUDIENCE COMMENTS

None.

ADDITIONS

Project Bid

John Shales and Teddy Ellis from Shales McNutt Construction reviewed the bid process, answered questions, and gave their recommendations for the roof and window construction projects.

Motion was made by Trustee Bieder, Second by Trustee Evenson, to approve accepting the bid from Weatherguard Roofing for the roof in the amount of \$167,500 with the fully adhered option.

Roll call Vote: Ayes: Knobloch, Bieder, Rekenenthaler, Schleiffer, Leete-Knutson, Jordan, Evenson.

Nays: None.

MOTION PASSES

Motion was made by Trustee Bieder, Second by Trustee Rekenhaller, to approve accepting the bid from Wm. Tonyan Construction for the woodwork in the amount of \$81,275 with the contingency to save as much wood as possible.

Roll call Vote: Ayes: Knobloch, Bieder, Rekenhaller, Schleiffer, Leete-Knutson, Jordan, Evenson.

Nays: None.

MOTION PASSES

Motion was made by Trustee Bieder, Second by Trustee Evenson, to approve accepting the bid from LS Glass Inc. for the windows in the amount of \$166,000 to replace all the windows to store front windows.

Roll call Vote: Ayes: Knobloch, Bieder, Rekenhaller, Schleiffer, Leete-Knutson, Jordan, Evenson.

Nays: None.

MOTION PASSES

Motion was made by Trustee Bieder, Second by Trustee Jordan, to approve the fixing of the gas piping on the roof by Hartwig in the amount of \$5,500.

Roll call Vote: Ayes: Knobloch, Bieder, Rekenhaller, Schleiffer, Leete-Knutson, Jordan, Evenson.

Nays: None.

MOTION PASSES

MINUTES

- a. Approve July 8, 2025, Regular Meeting Minutes

Motion was made by Trustee Bieder, Second by Trustee Rekenhaller, to approve the July 8, 2025, Regular Meeting Minutes.

Voice Vote: All in Favor

MOTION PASSES

CORRESPONDENCE AND LIBRARY NEWS

- a. Articles & news
 - i. PrairieCat member spotlight – NPLD was featured in the PrairieCat Newsletter
 - ii. Article on the Trump Administration is Threatening Libraries, Museums, and Other Nonprofits That Support the arts, Humanities, and Learning
 - iii. Article on United Against Book Bans Regional Response Volunteers Selected as 2025 Illinois Library Association Intellectual Freedom Award Recipient
 - iv. Article on E-books are on the line as Congress considers future of Library funding – USA Today

- v. Seventh Circuit Finds University's Social Media Page to be a Public Forum and its "Off Topic" Comment Rule Unconstitutional – Ancel Glink
- vi. Illinois Governor Signed a number of Bills on August 1 – Ancel Glink
- vii. Giannoulis Legislation to Enhance protections for Illinois Libraries and Librarians Signed in Law – Secretary of State

b. Trustee Training

- i. ILA Annual Conference

Director Fanslow reminds the Board to register if interested in attending.

TREASURER'S REPORT

- a. Review and Approve Warrant #2*

Warrant #2 in the amount of \$50,184.81 was reviewed for payment.

Motion was made by Trustee Schleiffer, Second by Trustee Leete-Knutson to approve the Warrant #2 in the amount of \$50,184.81.

Roll call Vote: Ayes: Knobloch, Bieder, Rekenhtaler, Schleiffer, Leete-Knutson, Jordan, Evenson.

Nays: None.

MOTION PASSES

- b. Review monthly budget report

SPECIAL REPORTS

Library Director

Director Fanslow informs the Board of the All Staff meeting that includes the MCDH trainings for those staff that needs it; the winners of the friendly competition of how high can you go with materials of marshmallow, spaghetti, tape, and twine.

Director Fanslow highlights fire alarm inspection has faulty power supply board in the main FACP cabinet; her yearly goals and how the Board can help to achieve those; library card sign-up month on September; McHenry Historical Society visit; Secretary audit; and summer reading update.

Library Board President

President Knobloch reports that the Chromebooks are here; building projects; fire inspection; and the bids for the building updates.

Adult Services

Ozyuk reports that SRP signed-up almost 100 readers as of July 1; total training hours for the department is close to 100 hours and annual reviews are underway.

Ozyuk updates the Board that weeding project will continue; the library of things collection will start to circulate in August; Nippersink blue bags are for sale at \$2.00 each.

Ozyuk highlights that the outreach lineups are successful: SG Hatchery and Chamber of Commerce. And the current homebound services will be shared throughout the Circulation Department.

Youth Services

Simons reports that SRP signed-up 174 readers under 18; 15 youth readers have completed the challenge; there was an 8% increase from last year at this time.

Simons reports that Fall Programming are selected – recurring and special events. Children Department will participate in various community events such as the trunks or treat. Teen Read week will be in October and Mad Science program will be in November. Family Reading Night will be on November 20.

UNFINISHED BUSINESS (All possible action items)

- a. By-Law Draft
Discussion and feedback on the proposed draft.
- b. Hartwig Mechanical Proposal for drain issues.

Motion was made by Trustee Evenson, Second by Trustee Schleiffer to approve moving forward with Hartwig Mechanical in the amount of \$13,825 to fix the drain issues on the parking lot.

Roll call Vote: Ayes: Knobloch, Bieder, Rekenhtaler, Schleiffer, Leete-Knutson, Jordan, Evenson.

Nays: None.

MOTION PASSES

- c. Cook & Kocher Insurance Renewal & Flood Proposal
Director Fanslow presented the renewal rates. The Board discussed the flood proposal, and Director Fanslow will follow up with Cook & Kocher regarding the questions raised.
- d. Action Plan from Trustee Review
Discussion was had on how to proceed with training.

NEW BUSINESS (All possible action items)

- a. Ordinance No. 2025-8-1, Building and Maintenance levy Ordinance

Motion was made by Trustee Evenson, Second by Trustee Bieder to approve Ordinance No. 2025-8-1, Building and Maintenance Levy Ordinance.

Roll call Vote: Ayes: Knobloch, Bieder, Rekenhaler, Schleiffer, Leete-Knutson, Jordan, Evenson.

Nays: None.

MOTION PASSES

- b. Ordinance No. 2025-9-1, Combined Annual Budget and Appropriation Ordinance – Draft
Feedback and discussions followed.

TRUSTEE TRAINING

All libraries are not the same – through iLead Portal

ADJOURN

There being no further business, President Knobloch declared the meeting adjourned at 8:58 p.m.

Respectfully submitted by Dana Fanslow

Secretary Evenson