



General Policy

The Nippersink Public Library District is established and operates in compliance with the Illinois Compiled Statutes and all applicable federal and state laws governing library operations, including but not limited to the Americans with Disabilities Act, the Fair Labor Standards Act, the Illinois Accessibility Code, the Open Meetings Act, the Freedom of Information Act, the State Records Act, the Library Records Confidentiality Act, the Drug-Free Workplace Act, and the Illinois Human Rights Act (with the Library's Sexual Harassment Policy appended).

The Library District is governed by a Board of Trustees in accordance with Chapter 75 of the Illinois Compiled Statutes. The Board maintains written bylaws that define its purpose, structure, and operational procedures. These bylaws are reviewed at least once every five years to ensure they remain current and effective.

The Board of Trustees meets on a regular monthly schedule, in compliance with the Open Meetings Act. Written or recorded minutes are kept for each meeting and, once approved, are available for public inspection and retained in accordance with the State Records Act. The Board has exclusive control over all property owned by the Library and all expenditures of funds collected, donated, or appropriated for Library use.

The Board maintains the Library's Mission and Vision statements, a Strategic Plan, a Disaster and Safety Plan, and a comprehensive set of Library policies. The Library is a member of RAILS (Reaching Across Illinois Library System) and operates in alignment with the Illinois Public Library Standards.

At least once every ten years, the Board of Trustees evaluates whether the Library's physical facility, collections, and services are sufficient to meet the needs of the community. If the Board determines that improvements are needed, appropriate steps are taken to address those needs. All Library policies are reviewed on a regular schedule, not to exceed three years between reviews.

Additional expectations for Trustees, including continuing education, orientation for new members, and the annual review of the Library Director, are outlined in the Governance & Staffing section of this manual.