

**NIPPERSINK PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES REGULAR MEETING  
JANUARY 13, 2026; MINUTES  
at the Library 5418 Hill Rd, Richmond, IL**

**CALL TO ORDER**

The Regular Meeting of the Board of Library Trustees of Nippersink Public Library District at the Nippersink Library called to order at 7:00 p.m. by President Knobloch.

**PRESENT**

President Drew Knobloch, Vice-President Brett Bieder, Trustees Heather Evenson, Theresa Sue Rekenhalter, Keith Schleiffer, Jean Leete-Knutson, Michelle Jordan, and Library Director were present.

**RECOGNITION OF SECRETARY**

Trustee Evenson was recognized as secretary. Staff member Nielson volunteered to act as recorder.

**RECOGNITION OF MEMBERS OF THE AUDIENCE**

Yoni Nielson, Assistant to the Director  
Ash Lee Simons, Youth Services Manager  
Kristine Ozyuk, Adult Services and Circulation Manager

**AUDIENCE COMMENTS**

None.

**ADDITIONS**

None.

**MINUTES**

- a. Approve December 9, 2025, Regular Meeting Minutes  
**Motion was made by Vice-President Brett Bieder, Second by Trustee Jordan, to approve the December 9, 2025, Regular Meeting Minutes.**  
**Voice Vote: All in Favor**  
**MOTION PASSES**

## CORRESPONDENCE AND LIBRARY NEWS

### a. Correspondence

Feedback from patron on the gift-wrapping program: "Love the wrapping station. I never need a whole role of paper. Such a great idea for people like me. Thank you!" Marian C.

Feedback from patron on the displays of Menorah: She was also happy that we were knowledgeable about the story of Hannukah and had books about the holiday. She also said "my kids are always looking forward to the activities. Thank you for working so hard." Candi H.

### b. Articles and News

- a. "Faith for Libraries" Campaign Will Combat Book Censorship and Defend Religious Freedom- ALA
- b. Memo: Libraries and Immigration and Customs Enforcement Question- Ancel Glink
- c. ALA Sounds Alarm as White House Undermines Program Supporting School and Academic Libraries- ALA
- d. Court permanently blocks Trump's executive order to dismantle federal agency for America's libraries- ALA
- e. Legislative Update—November 26, 2025- RAILS
- f. Governor Signs Bill Amending OMA and FOIA- Ancel Glink
- g. ALA welcomes reinstatement of all federal IMLS grants to libraries

## TREASURER'S REPORT

- a. Review and Approve Warrant #7 in the amount of \$206,388.48  
**Motion was made by vice-President Bieder, Second by Trustee Evenson to approve the Warrant #7 in the amount of \$206,388.48. Roll call Vote: Ayes: Knobloch, Bieder, Evenson, Rekenhaler, Schleiffer, Leete-Knutson, Jordan.  
Nays: None.  
MOTION PASSES**

- b. Review of monthly budget report

## SPECIAL REPORTS

### **Library Director**

Director Fanslow reported on January spending, library statistics, reference transactions and time spent, program participation, new library cards issued, mobile app usage, circulation, and IPLAR data. She noted that IPLAR data is currently being revised and will be reported to the Board following additional training.

Director Fanslow reported that a brief accessibility survey regarding the Circulation Desk was conducted. Results will be presented at the next Board meeting. She also

reported that she has been accepted into the ALA *Resilient Communities: Advancing Sustainability* training program. Director Fanslow reported that she will present a Customer Service webinar on April 16 through ARSL and will present at a later date through NCompass Live. She further reported that she will attend the PLA Conference in Minnesota in March.

Director Fanslow reported on building matters, including that HVAC sagging in Youth Services was repaired. She reported that contracts for the elevator, fire panel, and HVAC systems will be reviewed in the coming weeks. She further reported that all window installations were completed as of January 9 following a walk-through. Painting and carpet repairs are scheduled to occur in preparation for the Open House on February 11.

Director Fanslow reported on the Indie Films & PBS partnership. She reported that the first portion of the levy was received. She reported that a Ribbon Cutting is scheduled for February 11 at 5:00 p.m. She further reported that Trustees will receive emails in the coming weeks regarding completion of the annual 2026 Statement of Economic Interest. She reported that planning for Summer Reading is underway.

### **Adult Services**

Ozyuk reported that the Circulation team is working on shelving replacement. She reported that 31 new books were added and 22 items were mended during the reporting period. She reported that Mini Food Pantry donations and usage remain consistent. She also reported anticipation of the upcoming Library Lovers Expedition.

### **Youth Services**

Simons reported that the November 20 Family Reading Night program was held with 40 patrons in attendance.

Simons reported that the theme for the 2025 Library Lovers Expedition is a murder mystery. She reported that Nippersink Public Library District will host three Library Lovers Expedition baskets with donations from Anderson's Candy, Brathaus, Midwest Breakfast Company, Nature's Feed, and Sweets & Bean Ice Cream. She reported that the Library Lovers Expedition will run from February 1 through March 31.

Simons reported that Youth Services plans to conduct a diversity audit next year focusing on collection trends and circulation.

## **UNFINISHED BUSINESS (All possible action items)**

- a. By-Law Draft – It needs no other changes.  
**Motion was made by Vice-President Bieder, Second by Trustee Schleiffer to approve to adopt the By Laws in its entirety.**  
**Roll call Vote: Ayes: Knobloch, Bieder, Evenson, Rekenhaler, Schleiffer, Leete-Knutson, Jordan.**  
**Nays: None.**  
**MOTION PASSES**

## **NEW BUSINESS (All possible action items)**

- a. Library Standards 5.0 Review  
Document was sent online for review of the Board of Trustees.
- b. Closed Minute Review was handed out during the meeting for approval.  
**Motion was made by Vice-President Bieder, Second by Trustee Evenson to approve that the Board will keep the closed minutes from October 15, 2024 to the current date.**  
**Ayes: All**  
**Nays: None.**  
**MOTION PASSES**

**Motion was made by Trustee Schleiffer, Second by Vice-President Bieder to approve that the Board will keep closed the Verbatim (voice) recordings of closed sessions from October 15, 2024 to the current date.**

**Ayes: All**

**Nays: None.**

**MOTION PASSES**

- c. Policy Sub Committee for Employee Policies  
Board of Trustees Jordan and Evenson volunteered to take part in this subcommittee.

## **TRUSTEE TRAINING**

Local Rules of Procedure Part 1 – iLead Portal

**ADJOURN**

There being no further business, President Knobloch declared the meeting adjourned at 8:02 p.m.

Respectfully submitted by Dana Fanslow

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Secretary Evenson