

**NIPPERSINK PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES REGULAR MEETING
February 10, 2026; MINUTES
at the Library 5418 Hill Rd, Richmond, IL**

CALL TO ORDER

The Regular Meeting of the Board of Library Trustees of Nippersink Public Library District at the Nippersink Library called to order at 7:01 p.m. by President Knobloch.

PRESENT

President Drew Knobloch, Vice-President Brett Bieder, Trustees Heather Evenson, Theresa Sue Rekenhaler, Keith Schleiffer, Jean Leete-Knutson, Michelle Jordan, and Library Director were present.

RECOGNITION OF SECRETARY

Trustee Evenson was recognized as secretary. Staff member Nielson volunteered to act as recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE

Yoni Nielson, Assistant to the Director
Ash Lee Simons, Youth Services Manager
Kristine Ozyuk, Adult Services and Circulation Manager

AUDIENCE COMMENTS

None.

ADDITIONS

None.

MINUTES

- a. Approve January 13, 2026, Regular Meeting Minutes
Motion was made by Trustee Schleiffer, Second by Vice-President Brett Bieder, to approve the January 13, 2026, Regular Meeting Minutes.
Voice Vote: All in Favor
MOTION PASSES

CORRESPONDENCE AND LIBRARY NEWS

a. Correspondence

i. Patron comments

“Thank you so much!!! You, as well as everyone there at Nippersink are a joy to know! I love our library!” -Matt B.

Commented that she loves the new layout in AS material. Easy to find things, looks fresh. She appreciates all of us! -Martha S.

Retired librarian! LOVES the new shelving and brightness, and the friendly desk staff:)

Suggested that we sell NPLD shirts to allow patrons to advertise. - Mary O.

“Hello. Thank you for offering Amanda’s sound bath in the past. I greatly appreciate that you did. Are there any future plans for her to provide another session at the library?” Was replied, let him know these will be monthly for the next quarter and to register as soon as it opens! -David R.

b. Articles and News

- i. ALA, Leading Education Organizations Highlight Value of Technology for Learning as Senate Committee Examines Kids’ Screen Time- ALA
- ii. Illinois General Assembly Introduces Bills Amending FOIA- Ancel Glink
- iii. PAC Finds OMA Violation for Restriction on Public Comment at Meeting- Ancel Glink
- iv. Fourth Circuit Denies Injunctive Relief for Public Comment Interruptions- Ancel Glink
- v. ALA Welcomes Prison Libraries Act- ALA
- vi. RAILS Releases new E-Book/Audiobook Advocacy Tools- RAILS
- vii. Court Finds Response to FOIA Request That Was Quarantined by Email Service Untimely- Ancel Glink
- viii. More Bills Introduced in General Assembly to Amend FOIA- Ancel Glink

c. Trustee Training Opportunities

- i. Library Trustee Forum Spring Webinars – Trustees will let Director Fanslow know so they can register through her or register by themselves.

TREASURER'S REPORT

- a. Review and Approve Warrant #8 in the amount of \$107,346.28
Motion was made by vice-President Bieder, Second by Trustee Evenson to approve the Warrant #8 in the amount of \$107,346.28.
Roll call Vote: Ayes: Knobloch, Bieder, Evenson, Rekenenthaler, Schleiffer, Leete-Knutson, Jordan.
Nays: None.
MOTION PASSES

- b. Review of monthly budget report

SPECIAL REPORTS

Library Director

Director Fanslow updates the Board of the January spending; library statistics; reference questions and time spent; program participation; new library cards; mobile apps users; circulation of items; IPLAR data is being revised and will share the finalized data after the training.

Director Fanslow updates the Board of the brief accessibility survey was conducted with regards to the Makerspace; she will lead a webinar that's focused on Customer Service on May 21 and Community Engagement on June 28 under ARSL and Advocacy for All: Empowering Every Library Worker and Community Member on May 22 under ILA Advocacy Committee.

Director Fanslow reports the Board on Building updates: reviewing of new contracts of Elevator, Fire Panel, and HVAC systems; roof and window is done and the portion of contingency was used for the roof latch and HVAC projects; the interior painting has begun and will be finished before the Ribbon Cutting on February 11; after LLE, the meeting rooms, staff areas will be painted; by the next Board Meeting, carpet squares in the adult services department will be replaced, addition of tables and chairs and replacing all wood side panels on shelving units will be done finished.

Director Fanslow reports to the Board on Budgets: PrairieCat has approved a 4% employee raise, which we plan to mirror; we received updated consortium fee information, reflecting an increase of approximately 3.5%, which is lower than last year's 7.1%; IMRF has released updated employer contribution rates, which have decreased from 6.42% to 5.5%; FICA rates remain consistent at 7.65% increase.

Library Board President

None.

Strategic Planning

None.

Adult Services

Ozyuk reported that the Circulation team is focusing on shelving replacement. The department added 27 new books and mended 28 items. Mini Food Pantry donations and usage remain consistent. Mid-year staff reviews are ongoing through February. The Seed Library will begin March 10. Outreach efforts continue.

Youth Services

Simons reported that the Summer Reading planning has begun for programs and prices; we joined a collaborative program with various libraries of Lake and McHenry Counties to offer home school families S.T.E.A.M. programs and the youth department is also considering a quarterly home school program in the upcoming academic year.

UNFINISHED BUSINESS (All possible action items)

- a. Library Standards 5.0 Review
Discussion was had regarding some of the changes to the form this year.

NEW BUSINESS (All possible action items)

- a. Exterior Joint Repair
Motion was made by Vice-President Bieder, Second by Trustee Schleiffer to approve moving forward with the siding joint covers with Architectural Sheet Metal Inc in the amount of \$4,990.00.
Roll call Vote: Ayes: Knobloch, Bieder, Evenson, Rekenhaller, Schleiffer, Leete-Knutson, Jordan.
Nays: None.
MOTION PASSES
- b. Health Insurance
Tabled for the next Board Meeting. This will be discussed with the Policy Committee which will meet later this week.

TRUSTEE TRAINING

Local Rules of Procedure Part 2 – iLead Portal

ADJOURN

There being no further business, President Knobloch declared the meeting adjourned at 8:33 p.m.

Respectfully submitted by Dana Fanslow

Secretary Evenson