

**NIPPERSINK PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES REGULAR MEETING
June 9, 2026; MINUTES
at the Library 5418 Hill Rd, Richmond, IL**

CALL TO ORDER

The Regular Meeting of the Board of Library Trustees of Nippersink Public Library District at the Nippersink Library called to order at 7:00 p.m. by President Knobloch.

PRESENT

President Drew Knobloch, Vice-President Bieder, Theresa Sue Rekenthaler, Keith Schleiffer, Jean Leete-Knutson, Michelle Jordan, and Library Director Fanslow were present.

Trustees Heather Evenson is excused.

RECOGNITION OF SECRETARY

Trustee Bieder was recognized as secretary for this meeting. Staff member Nielson volunteered to act as recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE

Yoni Nielson, Assistant to the Director

Ash Lee Simons, Youth Services Manager

Kristine Ozyuk, Adult Services and Circulation Manager

AUDIENCE COMMENTS

None.

ADDITIONS

None.

MINUTES

- a. Approve May 12, 2026, Regular Meeting Minutes
Motion was made by Vice-President Bieder, Second by Trustee Schleiffer, to approve the May 12, 2026 with correction on page 5, Regular Meeting Minutes.
Voice Vote: All in Favor
MOTION PASSES

CORRESPONDENCE AND LIBRARY NEWS

a. Correspondence

i. Patron comments

"Praising the displays (all relevant and up to date), the library of things. Really enjoyed the Women of STEM bookmarks we made last year. When she moved here, the library was the first place she looked for. ~ Pam H.

"Thank you so much for accommodating our Mahjong games by providing the new tables and liners. Your support and thoughtfulness have made our gatherings much more comfortable and enjoyable. We truly appreciate your willingness to help create a welcoming space for our group. Thanks again for your kindness and support!" (Email) ~ Karen M.

"I also wanted to let you know what a wonderful job Nina does taking care of our cards and coffee time at the library. She is always so friendly, organized and helpful. Nina makes our time there enjoyable and welcoming. Her kindness and hard work is truly appreciated. Thank you again for all you and your staff does for us." (Email) ~ Karen M.

Comments from the Sour Dough Starter Program. "Would love to have another program involving how to make, knead or make bread molds" and "The speaker was great and you should have him again. He's very knowledgeable and friendly. Absolutely loves all the things we are doing and wants us all to know she appreciates all of our efforts!! She is totally bummed she is out of town for June 13th! ~ April K.

b. Articles and News

Discussions and questions regarding the articles and news submitted.

- i. Prosser Rule Applied to City Council's Appointment of Clerk – Ancel Glink
- ii. PAC Finds City Council in Violation of OMA for Closed Session Discussions – Ancel Glink
- iii. Village Board Violated OMA by Not Including "General Subject Matter" of Action Item on Agenda – Ancel Glink
- iv. Memorandum from McHenry County Department of Health
- v. Employment of IL Workers on Public Works Act in Effect – IL Department of Labor

TREASURER'S REPORT

- a. Review and Approve Warrant #12 in the amount of \$31,378.43
Motion was made by Vice-President Bieder, Second by Trustee Rekenthaler to approve the Warrant #12 in the amount of \$31,378.43
Roll call Vote: Ayes: Knobloch, Bieder, Rekenthaler, Schleiffer, Leete-Knutson, Jordan.
Nays: None.
Absent: Evenson
MOTION PASSES
- b. Review of monthly budget report

Director Fanslow updated the Board on the April Statement of Activity and Budget vs. Actual reports,

SPECIAL REPORTS

Library Director

Director Fanslow updated the Board library statistics, reference questions and time spent, program participation, new library cards (45), mobile app users, circulation of materials, and e-resource usage.

Director Fanslow updated the Board on library operations, including the installation of the garden beds and picnic table, the StoryWalk being on track for completion before the Summer Kick-Off event, window cleaning completed on May 29, and upcoming carpet cleaning.

Director Fanslow updated the Board on professional opportunities, including:

- ILA presentations: *Advocacy in the Moment: Preparing Your Library for Rapid Response* and *Beyond Stereotypes: Creating Inclusive Intergenerational Library Teams*.
- Serving as the PrairieCat Administrative Council Tier 2 Library Representative.
- Upcoming speaking engagements:
 - June 18, 2026 – ARSL: *Creating Community Through Connection: Engagement Strategies for Small and Rural Libraries*
 - June 27, 2026 – ALA Annual Conference: *Advocacy for All: Building Inclusive Voices for Lasting Impact*
 - September 24–25, 2026 – PrairieCat PUG Day: *The Advocacy Goldmine: Stories Hiding in Your Library Every Day*
 - October 6–8, 2026 – ILA Annual Conference: *Advocacy in the Moment: Preparing Your Library for Rapid Response and Beyond Stereotypes: Creating Inclusive Intergenerational Library Teams*

Library Board President
Online.

Strategic Planning

An email link was sent before the Board Meeting.

Adult Services

Ozyuk reported that 60 items were added to the collection, she will serve as the primary contact for Notary Services, procedures are being updated to improve patron satisfaction, and staff are preparing for the Summer Reading Program and fall programming.

Youth Services

Simons reported that, as of June 2, 112 readers had registered for the Summer Reading Program. Donations will be divided between the Adult and Youth Services departments, an Amazon Wish List has been created, and thanks to a Rotary grant, the library purchased more than 150 books for its book clubs. Youth, tween, and teen programs have welcomed more than 65 attendees.

UNFINISHED BUSINESS (All possible action items)

- a. Library Trustee Forum Spring Webinar Discussion
Board of Trustees discussed the training: Book Bans and Intellectual Freedom for Trustees.
- b. FY2627 Budget Tentative Review
The document is now online for Board's review. Send Director Fanslow your questions. The voting will be for September Board Meeting – September 8.

NEW BUSINESS (All possible action items)

- a. FY26.27 Dates
Motion was made by Vice-President Bieder, Second by Trustee Leete-Knutson to adopt the FY26.27 Dates that include Board Meeting Dates, Holiday dates, and All Staff Meeting dates.
Roll call Vote: Ayes: Knobloch, Bieder, Rekenthaler, Schleiffer, Leete-Knutson, Jordan.
Nays: None.
Absent: Evenson.
MOTION PASSES
- b. Facility Walk Through
The 2026 facility walkthrough will take place at 5:00 p.m. prior to the July Regular Board Meeting. In the event of inclement weather, the walkthrough will be rescheduled to 5:00 p.m. prior to the August Regular Board Meeting.

- c. Fund Balance Policy
If there no change tonight, vote will be on July Board Meeting.
- d. Resolution No. 2026-6-1, Non-Resident Cards
Motion was made by Vice-President Bieder, Second by Trustee Schleiffer to adopt Resolution No. 2026-6-1, Non-Resident Cards.
Roll call Vote: Ayes: Knobloch, Bieder, Rekenthaler, Schleiffer, Leete-Knutson, Jordan.
Nays: None.
Absent: Evenson.
MOTION PASSES
- e. Closed Meeting Review – Handed out during the meeting
Motion was made by Vice-President Bieder, Second by Trustee Jordan that the Board will keep closed selected minutes from October 15, 2024 to the current date; and the destruction of verbatim recordings from Executive Sessions held more than 18 months ago, which would be the recording from meetings held on or before November 12, 2024.
Roll call Vote: Ayes: Knobloch, Bieder, Rekenthaler, Schleiffer, Leete-Knutson, Jordan.
Nays: None.
Absent: Evenson.
MOTION PASSES

TRUSTEE TRAINING

- a. Introduction to Bylaws – iLead Portal

ADJOURN

There being no further business, President Knobloch declared the meeting adjourned at 7:57 p.m.

Respectfully submitted by Dana Fanslow

Secretary Evenson