NIPPERSINK PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES REGULAR MEETING
October 13, 2026; MINUTES
at the Library 5418 Hill Rd, Richmond, IL

CALL TO ORDER

The Regular Meeting of the Board of Library Trustees of Nippersink Public Library District at the Nippersink Library called to order at 6:32 p.m. by President Knobloch.

PRESENT

President Drew Knobloch, Vice-President Brett Bieder, Trustee Theresa Sue Rekenthaler, Trustee Jean Leete-Knutson, Trustee Michelle Jordan, and Library Director Dana Fanslow were present.

Trustee Heather Evenson and Trustee Keith Schleiffer were excused.

RECOGNITION OF SECRETARY

Vice-President Bieder was recognized as acting secretary. Staff member Nielson volunteered to act as recorder.

RECOGNITION OF MEMBERS OF THE AUDIENCE

Yoni Nielson, Assistant to the Director
Ash Lee Simons, Youth Services Manager
Kristine Ozyuk, Adult Services and Circulation Manager
Adam Witt, Adult Service Program and Outreach Coordinator

AUDIENCE COMMENTS

None.

ADDITIONS

None.

MINUTES

a. Approve September 8, 2026, Special Meeting Minutes
Motion was made by Vice-President Bieder, Second by Trustee Jordan, to approve the September 8, 2026, Special Meeting Minutes.
Voice Vote: All in Favor
MOTION PASSES

b. Approve September 8, 2026, Regular Meeting Minutes
Motion was made by Vice-President Bieder, Second by Trustee Leete-Knutson, to approve the September 8, 2026, Regular Meeting Minutes.
Voice Vote: All in Favor
MOTION PASSES

CORRESPONDENCE AND LIBRARY NEWS

a. Correspondence
   i. Patron Comments

"I checked out *'I got a chicken for my birthday'* for my son's birthday today. It was a hit. Thank you." ~ Tarryn W.

"I am so grateful for the pantry, I have 5 kids and this really helps right now! ~Ashley E.

"She was so grateful for Yoni, and how patient and well she walked her through her tech issues. "I am not very tech savvy and having her there to support me and walk through everything for me to work on all these documents and programs that I need for work. I could not have gotten as far as I have been without her." ~Kay

"I was at the Mahjongg workshop last night and wanted to thank the library for supporting and promoting the program. There were at least 12 people there eager to learn something about the game. It was very well received. Karen McKee did a great job of leading the program. She encouraged everyone to come to the library and just give it a try, and several participants said they would. I'm hoping we see some of their faces next week on Thursday. Special thanks to Natasha for facilitating the event. She was very helpful." ~Michelle J.

"Thanks for supporting our students and being such a wonderful community partner." ~Brittney F.

b. Articles and News
   Discussions and questions regarding the articles followed.
   i. Out of Circulation: Expanding Censorship in Public Libraries – PEN America – Online link
   ii. US public libraries at 'breaking point' amid ideological attacks, report finds – The Guardian

TREASURER'S REPORT

a. Review and Approve Warrant #4 in the amount of $68,892.57
Motion was made by Vice-President Bieder, Second by Trustee Rekenthaler to approve the Warrant #4 in the amount of $68,892.57
Roll call Vote: Ayes: Knobloch, Bieder, Rekenthaler, Leete-Knutson, Jordan.
Nays: None.
Absent: Evenson, Schleiffer
MOTION PASSES

b. Review of monthly budget report
Director Fanslow updates the Board of the expenses: Library and building operations, trustee expenses, capital equipment, library materials, outside professional services, and personnel.

SPECIAL REPORTS

Library Director
Director Fanslow updates the Board on library operations: The Library's audit presentation will be at January 2027 board meeting; the new circulation desk has completed its installation; temporary dumpster was ordered to clean up all the storage rooms that's not needed anymore; HVAC work will start as soon as all the equipment has arrived; the annual fall window clean-up is finished.

Director Fanslow updates the Board of the ILA conference; PUG day that will be all virtual; speaking engagement on AISLE, RAILS, Rolling Meadows Board of Trustees, and ARSL.

Library Board President
None.

Strategic Planning
None.

Adult Services
Ozyuk welcomes Adam Witt, the new Adult Services Programming and Outreach Coordinator.

Ozyuk reports that fall programming has been a collaborative effort among staff and that the new circulation desk is coming together.

Ozyuk updates the Board on the following community outreach activities:

- 9/10 & 9/28 Homebound; total of 18 Homebound visits on 2 dates
- 9/16 Rotary meeting

Youth Services
Simons reports that following the completion of the collection weeding project, numerous titles had their call numbers updated. A total of 55 Richmond Grade School first-grade students visited the Library and participated in Storytime, a scavenger hunt, and a craft. Youth Services staff attended an eight-hour Youth Mental Health First Aid training on October 1. As of September 29, seven participants had registered for the Fall Reading Challenge.

Simons informs the Board of the following upcoming community and outreach opportunities:

- **Richmond Trunk-or-Treat:** Saturday, October 10, 1–3 p.m.
- **Spring Grove Trunk-or-Treat:** Saturday, October 24, 2–4 p.m.
- **Richmond Merry on Main Street:** Saturday, December 5, 10 a.m.–2:30 p.m.
- **Spring Grove Merry and Bright:** Saturday, December 5, 3–5 p.m.

UNFINISHED BUSINESS (All possible action items)

a. TK Elevator
Director Fanslow updated the Board of Trustees that matters concerning TK Elevator is officially closed.

NEW BUSINESS (All possible action items)

a. December Board Meeting
Motion was made by Trustee Rekenthaler, Second by Vice-President Bieder that the Board will make the December Board Meeting action items only, moving all discussions to the January Board Meeting.
Voice Vote: All in Favor.
Nays: None.
MOTION PASSES

b. January All Staff Meeting
Motion was made by Vice-President Bieder, Second by Trustee Jordan that the Library will move its open time from noon to 1 pm on Friday, January 29, 2027.
Voice Vote: All in Favor.
Nays: None.
MOTION PASSES

c. Resolution 2026-10-1: Resolution to Join Library Insurance Management and Risk Control Combination (LiMRICC)
Motion was made by Vice-President Bieder, Second by Trustee Leete-Knutson to adopt Resolution 2026-10-1: Resolution to join Library Insurance Management and Risk Control Combination.
Voice Vote: All in Favor.
Nays: None.
MOTION PASSES

d. Resolution 2026-10-2: Resolution to Amend the Intergovernmental Agreement with Library Insurance Management and Risk Control Combination (LiMRICC)
Motion was made by Vice-President Bieder, Second by Trustee Rekenthaler to adopt Resolution 2026-10-2: Resolution to Amend the Intergovernmental Agreement with Library Insurance Management and Risk Control Combination.
Voice Vote: All in Favor.
Nays: None.
MOTION PASSES

e. Resolution 2026-10-3: Resolution to Amend the Bylaws of the Library Insurance Management and Risk Control Combination (LiMRICC)
Motion was made by Vice-President Bieder, Second by Trustee Jordan to adopt Resolution 2026-10-3: Resolution to Amend the Bylaws of the Library Insurance Management and Risk Control Combination.
Voice Vote: All in Favor.
Nays: None.
MOTION PASSES

TRUSTEE TRAINING

a. Facilities 101 for Trustees – iLead Portal

ADJOURN

There being no further business, President Knobloch declared the meeting adjourned at 7:29 p.m.

Respectfully submitted by Dana Fanslow

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Secretary Evenson